



**CITY OF CORNING
CITY COUNCIL AGENDA
TUESDAY, NOVEMBER 27, 2018
CITY COUNCIL CHAMBERS
794 THIRD STREET**

The City of Corning welcomes you to our meetings, which are regularly scheduled for the second and fourth Tuesdays of each month. Your participation and interest is encouraged and appreciated.

In compliance with the Americans with Disabilities Act, the City of Corning will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's office (530/824-7033) to make such a request. Notification at least 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. CALL TO ORDER: 6:30 p.m.

B. ROLL CALL:

Council:

**Darlene Dickison
Dave Demo
Jose "Chuy" Valerio
Robert Snow
Douglas Hatley Jr.**

Mayor:

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by Mayor Hatley.

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:

- 1. Presentation: Corning Union High School exchange student Gagik Klekchyan from Armenia will provide information about his country, culture and history.**

F. PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:

G. CONSENT AGENDA:

- 2. Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
- 3. Waive the reading and approve the Minutes with any necessary corrections of the November 13, 2018 Closed Session and City Council Meeting.**
- 4. November 21, 2018 Claim Warrant in the amount of \$87,978.55.**
- 5. November 21, 2018 Business License Report.**

H. ITEMS REMOVED FROM THE CONSENT AGENDA:

I. PUBLIC HEARINGS AND MEETINGS: None.

J. REGULAR AGENDA:

- 6. Adopt Urgency Measure – Interim Ordinance No. 675, an Interim Urgency Ordinance permitting the issuance of Temporary Dwelling Permits by the City Manager.**

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:

L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION:

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Dickison:

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Valerio:
Snow:
Demo:
Hatley:

N. ADJOURNMENT!

POSTED: WEDNESDAY, NOVEMBER 21, 2018



**CITY OF CORNING
SPECIAL CITY COUNCIL
CLOSED SESSION MINUTES
TUESDAY, NOVEMBER 13, 2018
CITY COUNCIL CHAMBERS
794 THIRD STREET**

A. CALL TO ORDER: 6:00 p.m.

B. ROLL CALL:

**Council: Darlene Dickison
Dave Linnet
Jose "Chuy" Valerio
Robert Snow
Mayor: Douglas Hatley Jr.**

All members of the City Council were present.

C. PUBLIC COMMENTS:

D. REGULAR AGENDA:

- 1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9 SUBDIVISION (d):
One Case**
- 2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:
Pursuant to Government Code 54957
Title: City Manager.**

E. ADJOURN TO REGULARLY SCHEDULED CITY COUNCIL MEETING AND REPORT ON CLOSED SESSION: 6:32 p.m.

Mayor Hatley reported the following for each item addressed during Closed Session:

1. In relation to meeting with Legal Counsel on anticipated litigation; a report was presented to Council.
2. In relation to Public Employee Performance Evaluation; City Council gave the City Manager direction.

Lisa M. Linnet, City Clerk



**CITY OF CORNING
CITY COUNCIL MEETING MINUTES
TUESDAY, NOVEMBER 13, 2018
CITY COUNCIL CHAMBERS
794 THIRD STREET**

A. CALL TO ORDER: 6:33 p.m.

B. ROLL CALL:

**Council: Darlene Dickison
Dave Demo
Jose "Chuy" Valerio
Robert Snow
Mayor: Douglas Hatley Jr.**

All members of the City Council were present.

C. PLEDGE OF ALLEGIANCE: Led by the City Manager.

D. INVOCATION: Led by Mayor Hatley.

E. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS: None

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F. PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:

City Manager Miller stated that Staff is working on opening up Clark Park for evacuees of the recent Camp Fire. Julie Johnson stated she has been working with Woodson Bridge RV Park providing meals and items to evacuees. She stated that the Park is very impressed with the Corning Community. City Manager Miller stated that she has waived restrictions at Heritage RV Park for a period of time to assist evacuees.

G. CONSENT AGENDA: It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

1. **Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
2. **Waive the reading and approve the Minutes of the October 23, 2018 City Council Closed Session and Regular Meeting with any necessary corrections.**
3. **November 7, 2018 Claim Warrant in the amount of \$462,816.79.**
4. **November 7, 2018 Business License Report.**
5. **October 2018 Wages & Salaries: \$337,874.09.**
6. **October 2018 Treasurer's Report.**
7. **October 2018 Building Permit Valuation Report in the amount of \$264,286.59.**
8. **October 2018 City of Corning Wastewater Operations Summary Report.**

Councilor Dickison moved to approve Consent Items 1-8; Councilor Snow seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

H. ITEMS REMOVED FROM THE CONSENT AGENDA: None.

I. PUBLIC HEARINGS AND MEETINGS:

9. **Consider extending Interim Ordinance No. 672, an Ordinance regulating cultivation, and prohibiting the manufacturing, processing, laboratory testing, labeling, storing, wholesale or retail distribution of nonmedical marijuana within any Zoning District in the City of Corning for one (1) year pursuant to Section 65858 (a) of the California Government Code.**

Planner 1 Molly Marcussen introduced this item and stated that this is the last allowed extension of the Interim Ordinance. She stated that this additional extension is to allow time for Staff to finalize a permanent Ordinance. City Manager Miller commented stating one major concern is delivery. She further stated that Staff has written and sent letters to the State requesting to retain local authority on this issue. Mayor Hatley opened the Public Hearing at 6:43 p.m.; with no comments the Public Hearing was closed at 6:44 p.m.

Councilor Snow moved to adopt the 5 Factual Subfindings and Legal Findings as presented in the Staff Report and extend Interim Ordinance No. 672 for 1-year, or until Wednesday, November 13, 2019 pursuant to Section 65858 (a) of the California Government Code. Councilor Demo seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

J. REGULAR AGENDA:

10. **Approve 'Letter of Support' for the "How to MacGyver Your Library' Grant submittal by Tehama County Librarian Todd Deck.**

City Manager Kristina Miller presented this item stating the grant, if approved, would provide up to \$10,000 for furnishings, lighting, etc. at the Corning Library. Councilor Dickison moved to authorize the City Manager to sign and submit a letter of support for the Tehama County Librarian's Grant Application submittal. Councilor Valerio seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

11. Approve cancellation of the December 25, 2018 City Council Meeting due to the Christmas Holiday.

Presented by Mayor Hatley. Councilor Snow moved to approve cancellation of the December 25, 2018 City Council Meeting due to the Christmas Holiday; Councilor Valerio seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

12. Approve Agreement with the Tehama County Auditor-Controller for billing & collection cost recovery in the amount of \$1.22 per parcel for Special Assessment Collections for City's Landscaping & Lighting District 1, Zones 1-4.

Presented by Public Works Director Robin Kampmann. She explained that the Tehama County Auditor-Controller is requesting a three-cent raise (from \$1.19 to \$1.22) per parcel over previous years charges for billing and collections recovery costs associated with the City's Landscape and Lighting District 1, Zones 1-4 in this Agreement.

Councilor Demo moved to approve Agreement with the Tehama County Auditor-Controller to recover billing and collections costs in the amount of \$1.22 per parcel for collection of Special Assessments for City Landscaping and Lighting District 1, Zones 1-4 and authorize the City Manager to sign Agreement on behalf of the City. Councilor Snow seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

13. Award Bid for the 2018-17 Helisieve Repair Project Proposal at the Wastewater Treatment Plant (WWTP) to RTA Construction Inc. in the amount of \$60,500, authorize supplemental appropriation of \$65,000 from WWTP Capital Improvement Reserves to Capital Replacement/Sewer Capital Improvement Account 380-9812-5250, and authorize the City Manager to execute the contract.

Presented by Public Works Director Robin Kampmann who announced that the City received two Bids for the 2018-17 Helisieve Repair, one from RTA Construction Inc. in the amount of \$60,500, the other from MarTech in the amount of \$85,000. Staff recommends award to RTA Construction. Robin further explained that Staff is requesting an additional \$4,500 in funding bringing the total amount to \$65,000 in order to have contingency funds should additional work/parts be necessary. She stated the work must be completed within a week so as to not adversely affect the WWTP.

Councilor Snow moved to award the Bid for the 2018-17 Helisieve Repair – WWTP to RTA Construction Inc. in the amount of \$60,500, authorize supplemental appropriation from the WWTP Capital Improvement Reserves in the amount of \$65,000 to fund 380-9812-5250 Capital Replacement/Sewer Capital Improvement; and authorize the City Manager to execute the Contract. Councilor Dickison seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

14. Award Bid for the 2018-16 Chain & Hoist Repairs at the Wastewater Treatment Plant (WWTP) to RTA construction Inc. in the amount of \$24,500, authorize supplemental appropriation from the WWTP Capital Improvement Reserves in the amount of \$24,500 to Fund 380-9812-5250 Capital Replacement/Sewer Capital Improvement; and authorize the City Manager to execute contract.

Presented by Public Works Director Robin Kampmann who announced that the City received two Bids for the 2018-16 Chain & Hoist Repairs. Robin announced that following review of the Bids, it was determined that the lowest bid received from GP Crane & Hoist was missing some documents, one of which was the Bidders Bond. As a result, Staff determined that they were non-responsive. Staff is recommending award of Bid to RTA Construction, Inc. in the amount of \$24,500.

Councilor Dickison moved to award Bid for the 2018-16 Chain & Hoist Repairs at the WWTP to RTA Construction Inc. in the amount of \$24,500, authorized supplemental appropriation from the WWTP Capital Improvement Reserves in the amount of \$24,500 to fund 380-9812-5250 Capital Replacement/Sewer Capital Improvement; and authorize the City Manager to execute the Contract. Councilor Snow seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

15. Authorize Staff to negotiate a three-year contract for the 2018-8 Three-year Concrete Contract with a qualified Contractor to provide Curb, Gutter and Sidewalk installation services within budget constraints.

Presented by Public Works Director Robin Kampmann and explained that the City received no response to their request for Bid for the 2018-8 Three-Year Concrete Contract therefore she is requesting authorization to negotiate a contract for these services. She stated that the FY 2018/19 Budget allocated \$15,000 for curb, gutter and sidewalk replacement utilizing the concrete contract.

Councilor Snow moved to authorize Staff to negotiate a three-year contract for City concrete work with a qualified Contractor. Councilor Demo seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

16. Adopt Resolution 11-13-2018-01 accepting the 2018/19 California Citizen's Options for Public Safety (COPS) Grant.

Presented by Police Chief Jeremiah Fears who stated if approved, the \$100,000 in grant funds would be used to offset some of the costs associated with funding a Police Officer position; costs exceeding the \$100,000 would come from the General Fund.

Councilor Dickison moved to adopt Resolution 11-13-2018-01 thereby accepting the funds offered through the Citizens' Options for Public Safety (COPS) Front-Line Law Enforcement Allocation Grant and approve the use of these monies to fund a Police Officer Position. Councilor Snow seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

17. Adopt Resolution 11-13-2018-02 accepting a portion of the California Citizen's Options for Public Safety (COPS) Grant overage.

Presented by Police Chief Jeremiah Fears who explained that he had been notified by the Tehama County Auditor-Controller of an unencumbered overage in the COPS fund in the amount of \$73,295.36. Chief Fears requested funds from this overage in the amount of \$35,000 for the purchase of new hand-held law enforcement radios, chargers, batteries and lapel microphone/surveillance kit accessories, and \$4,281 for use in purchasing Officer Training Management Software. On October 31, 2018 he received approval of his request from the Supplemental Law Enforcement Oversight Committee.

Councilor Snow moved to adopt Resolution 11-13-2018-02 accepting the funds offered through the Citizens' Options for Public Safety (COPS) Front-Line Law Enforcement Allocation Grant overage monies in the amount of approximately \$40,000 to be spent toward the purchase of new handheld law enforcement radios and accessories and training management software. Councilor Demo seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

18. Approve 5% grant matching funds for the 'Assistance to Firefighters Grant' (AFG) in an amount up to \$7,000, approve appropriation of up to \$7,000 from General Fund Reserves to Fire Capital Replacement Fund 076-9301-2301 as grant matching funds if grant is received, and authorize the Fire Chief to execute all associated documents.

Presented by Fire Chief Tom Tomlinson who stated that he already applied for the grant to obtain funding to purchase new Self-Contained Breathing Apparatus (SCBA's) at a cost of \$141,000 with a grant match of \$7,000.

Councilor Dickison moved to approve the Assistance to Firefighters Grant (AFG) 5% Grant match funding in the amount up to \$7,000; approve appropriation of up to \$7,000 from General Fund 001 to Fire Capital Replacement Fund 076-9301-2301 for the 5% Grant Match if the Grant is received; and authorize the Fire Chief to execute all associated documents. Councilor Snow seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

19. Approve Janitorial Service Agreement Amendment increasing contractual fees by \$450 monthly for additional cleaning services for Rodgers Theatre.

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City Manager Kristina Miller presented this item stating that the Theater is currently being heavily used by the Recreation Department and community volunteer Tony Cardenas has been cleaning the facility as needed. She stated that the additional cost for cleaning the facility would be funded with grant funds through the Promise Neighborhood Recreation Program Grant, fund 160-6150-3300.

Councilor Dickison moved to approve Amendment #2 to the Janitorial Service Agreement with Ochoa Cleaning Service to increase the monthly contractual fee by \$450 for cleaning services at the Rodgers Theatre and authorize the City Manager to sign Amendment on behalf of the City. Councilor Snow seconded the motion. **Ayes: Hatley, Dickison, Valerio, Snow and Demo. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR: None

L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION: None

M. REPORTS FROM MAYOR AND COUNCIL MEMBERS: City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

Dickison: Announced she will be attending the Corning Senior Center and LAFCO meetings tomorrow. The Community Action Tripartite Board Meeting has been cancelled.

Valerio: Announced that December 1st is the Corning Hometown Christmas Parade starting at 5:30 p.m. (theme is All-American Christmas).

Snow: Nothing

Hatley: Recognized our Police and Fire personnel/volunteers for their work on the recent Camp Fire.

Demo: Commended Chief Fears for sending Officers to help in Paradise at the Camp Fire and stated that the Corning Volunteer Fire Department has 4 members sent to the Camp Fire. He commended and thanked Delores May for the contribution of the new American Flags displayed on Solano St. light posts.

N. ADJOURNMENT!: 7:10 p.m.

Lisa M. Linnet, City Clerk



MEMORANDUM

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: LORI SIMS
ACCOUNTING TECHNICIAN

DATE: November 20, 2018

SUBJECT: Cash Disbursement Detail Report for the
Tuesday November 27, 2018 Council Meeting

PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:

A.	Cash Disbursements	Ending 11-20-18	\$ 87,978.55
		GRAND TOTAL	<u>\$ 87,978.55</u>

REPORT.: Nov 20 18 Tuesday
 RUN....: Nov 20 18 Time: 14:43
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 11-18 Bank Account.: 1020

PAGE: 001
 ID #: PY-DP
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Payment Information Invoice #	Description
026503	11/13/18	ROW00	ROWLEY, SHANNON	-560.00	.00	-560.00	181105u	Ck# 026503 Reversed
026524	11/08/18	BUR08	BURNETT, KAREN S.	180.00	.00	180.00	181108	REC INSTRUCTOR-REC
026525	11/08/18	PAT04	PATTON, JACQUELINE	225.00	.00	225.00	181108	REC INSTRUCTOR-REC
026526	11/08/18	ROW00	ROWLEY, SHANNON	65.00	.00	65.00	181108	REC INSTRUCTOR-REC
026527	11/09/18	SSD02	SSDTTF	668.00	.00	668.00	1981109	TRAINING/ED-POLICE
026528	11/09/18	TEH08	COUNTY OF TEHAMA	12.00	.00	12.00	181109	PROF SVCS-CITY CLERK
026529	11/13/18	SPA10	SPANNAUS, MARTIN	1933.53	.00	1933.53	181109	MEDICAL REIMBURSEMENT
026530	11/14/18	AIR00	AIRGAS USA, LLC	56.93	.00	56.93	995748468	MAT & SUPPLIES-FIRE
026531	11/14/18	ARA02	ARAMARK UNIFORM SERVICES	84.49	.00	84.49	636320480	MAT & SUPPLIES-BLD MAINT
				84.49	.00	84.49	636334511	MAT & SUPPLIES-BLD MAINT
				84.49	.00	84.49	636348522	MAT & SUPPLIES-BLD MAINT
				84.49	.00	84.49	636362368	MAT & SUPPLIES-BLD MAINT
				84.49	.00	84.49	636376538	MAT & SUPPLIES-BLD MAINT
			Check Total.....:	422.45	.00	422.45		
026532	11/14/18	ATT17	AT&T	65.88	.00	65.88	181031	COMMUNICATIONS-FIRE
026533	11/14/18	AVI00	AVILA'S CHIMNEY SWEEPING	189.00	.00	189.00	11132018	BLD MAINT-AIRPORT
026534	11/14/18	BAS01	BASIC LABORATORY, INC	126.00	.00	126.00	1812098	ProfServices Water Dept
026535	11/14/18	CAR12	CARREL'S OFFICE MACHINES	3.97	.00	3.97	AR10034	MAT & SUPPLIES-LIBRARY
026536	11/14/18	COR11	CORNING SAFE & LOCK	28.02	.00	28.02	0707	MAT & SUPPLIES-PARKS
026537	11/14/18	COR2A	CORNING MINI STORAGE	73.00	.00	73.00	181114	MAT & SUPPLIES-REC
026538	11/14/18	DEP12	DEPT OF JUSTICE	104.00	.00	104.00	335139	PROF SVCS-POLICE
				759.00	.00	759.00	335338	PROF SVCS-
			Check Total.....:	863.00	.00	863.00		
026539	11/14/18	FIR05	FIRST NATIONAL BANK OMAHA	891.41	.00	891.41	181030	MAT & SUPPLIES-
026540	11/14/18	FIR06	FIRST NATIONAL BANK OMAHA	1543.40	.00	1543.40	181030	MAT & SUPPLIES-
026541	11/14/18	FIR10	FIRST NATIONAL BANK OMAHA	68.93	.00	68.93	181030	COMMUNICATIONS-DISPATCH

REPORT.: Nov 20 18 Tuesday
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 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 11-18 Bank Account.: 1020

PAGE: 002
 ID #: PY-DP
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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Payment Information Invoice #	Description
026542	11/14/18	PET03	PETTY CASH	229.64	.00	229.64	18-1113	PETTY CASH-
026543	11/14/18	ROW00	ROWLEY, SHANNON	560.00	.00	560.00	181105A	REC INSTRUCTOR-REC
026544	11/14/18	SIE06	SIERRA-SACRAMENTO VALLEY	364.00	.00	364.00	181113	SAFETY ITEMS-POLICE
026545	11/14/18	TAN00	T AND S DVBE, INC.	175.76	.00	175.76	18-2075	MAT & SUPPLIES-
026546	11/14/18	TEH15	TEHAMA CO SHERIFF'S DEPT	98.00	.00	98.00	181106	PROF SVCS-POLICE
026547	11/14/18	VER02	VERIZON WIRELESS	190.05	.00	190.05	981753857	PROP 30-MDC
026548	11/15/18	BUS01	BUSINESS CONNECTIONS	25.00	.00	25.00	100489	REC INSTRUCTOR-REC
026549	11/15/18	CON08	CONSTELLATION - EXELON GE	12163.21	.00	12163.21	201810	ELECT-
026550	11/15/18	FIR12	FIRST NATIONAL BANK OMAHA	493.60	.00	493.60	181030	OFFICE SUPPLIES-
026551	11/15/18	QUI02	QUILL CORPORATION	61.06	.00	61.06	2614854	OFFICE SUPPLIES-FIRE
026552	11/15/18	STR12	STROING, KYLEE	226.00	.00	226.00	181114	TRAINING/ED-POLICE
026553	11/15/18	WHI02	WHITE JR, JAMES A.	226.00	.00	226.00	181114	TRAINING/ED-POLICE
026554	11/15/18	OEU01	OPERATING ENGINEERS #3	19348.00	.00	19348.00	881130	MEDICAL INSURANCE
026555	11/19/18	CAM02	FERGUSON ENTERPRISES INC.	518.28	.00	518.28	1420322	MAT & SUPPLIES-WTR
026556	11/19/18	COM06	COMCAST	23.68	.00	23.68	181109	COMMUNICATIONS-PW ADMIN
026557	11/19/18	DEP12	DEPT OF JUSTICE	105.00	.00	105.00	340286	PROF SVCS-POLICE
026558	11/19/18	FIR11	FIRST NATIONAL BANK OMAHA	140.06	.00	140.06	181030	EQUIP/MAINT-FIRE DISPATCH
026559	11/19/18	FLE01	FLEMING BOOKBINDING CO.	118.08	.00	118.08	26381	BOOKS/PERIODICS-LIBRARY
026560	11/19/18	JON02	R.C. JONES INSURANCE	476.00	.00	476.00	181113	GEN INS-GEN CITY
026561	11/19/18	PGE2A	PG&E	52.28	.00	52.28	181115	ELECT-BLUE HERON CT
026562	11/19/18	REC02	RECOGNITION PRODUCTS	309.30	.00	309.30	3430	SCHOOL PROGRAMS-POLICE
026563	11/19/18	RED20	REDDING OCCUPATIONAL MEDI	419.00	.00	419.00	45838	PROF SVCS-POLICE
026564	11/20/18	ACC00	ACCESS INFORMATION MANAGE	173.61	.00	173.61	2913014	EQUIP MAINT-GEN CITY
026565	11/20/18	ATT13	AT&T	757.36	.00	757.36	181111	COMMUNICATIONS-DISPATCH

REPORT.: Nov 20 18 Tuesday
 RUN...: Nov 20 18 Time: 14:43
 Run By.: LORI

CITY OF CORNING
 Cash Disbursement Detail Report
 Check Listing for 11-18 Bank Account.: 1020

PAGE: 003
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Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
026566	11/20/18	BAS01	BASIC LABORATORY, INC	44.00	.00	44.00	1812291	ProfServices Water Dept
				126.00	.00	126.00	1812307	ProfServices Water Dept
Check Total.....:				170.00	.00	170.00		
026567	11/20/18	COR11	CORNING SAFE & LOCK	161.63	.00	161.63	714	BLD MAINT-FIRE
				16.16	.00	16.16	0712	MAT & SUPPLIES-PARKS
Check Total.....:				177.79	.00	177.79		
026568	11/20/18	CRE03	CREATIVE PRODUCT SOURCE,	129.45	.00	129.45	CPI075757	TRAINING/ED-FIRE
026569	11/20/18	CRO05	CROSS PETROLEUM	1294.81	.00	1294.81	CL74423	VEH OP/MAINT-POLICE
026570	11/20/18	FED01	FEDERAL EXPRESS	28.32	.00	28.32	637094871	PROF SVCS-BLD & SAFETY
026571	11/20/18	HIN01	HINDERLITER, DE LLAMAS &	20.57	.00	20.57	0029995IN	PROF SVCS-FINANCE
026572	11/20/18	NOR47	NORTHSTAR	12187.50	.00	12187.50	73220	PROF SVCS-PW ADMIN
				862.50	.00	862.50	73221	PROF SVCS-PW ADMIN
				2415.00	.00	2415.00	73224	2019 STR PROJ-STR PROJ
Check Total.....:				15465.00	.00	15465.00		
026573	11/20/18	PGE01	PG&E	26544.12	.00	26544.12	181109	Electricity General City-
026574	11/20/18	TEH03	TEHAMA COUNTY E.A.C.	40.00	.00	40.00	181120	ASSOC DUES-CITY ADMIN
Cash Account Total.....:				87978.55	.00	87978.55		
Total Disbursements.....:				87978.55	.00	87978.55		

Date.: Nov 20, 2018

CITY OF CORNING
NEW BUSINESSES FOR CITY COUNCIL

Page.: 1

Time.: 3:01 pm

List.: NEWB

Run by: LORI

Group: WTFMBM

Business Name	Address	CITY/STATE/ZIP	Business Desc	Bus Start Da
BOOKOUT, JOHN	333 JACKSON ST	RED BLUFF, CA 96080	AUTO TRANSPORTER	11/16/18
CAIRO'S FLORAL & GIF	1124 SOLANO ST	CORNING, CA 96021	RETAIL SALES - FLOWERS & GIFTS	11/09/18
JOANN GALLAGHER DE S	16053 WESTON RD	FLOURNOY, CA 96029	MURALS, FAUX PAINTING, SIGNAGE, VEHICLE	11/09/18
SHARPENING BY DIAMON	1518 LINK ST	CORNING, CA 96021	SHARPENING OF CARBIDE, SAW BLADES, ROUTE	11/09/18
TRAFFIC MANAGEMENT,	2435 LEMON AVE	SIGNAL HILL, CA 90755	TRAFFIC CONTROL SERVICE	11/09/18

**ITEM NO.: I-6
ADOPT URGENCY MEASURE – INTERIM
ORDINANCE NO. 675, AN INTERIM
URGENCY ORDINANCE PERMITTING THE
ISSUANCE OF TEMPORARY DWELLING
PERMITS BY THE CITY MANAGER.**

NOVEMBER 27, 2018

**TO: HONORABLE MAYOR AND COUNCIL MEMBERS
FROM: KRISTINA MILLER, CITY MANAGER
MOLLY MARCUSSEN, PLANNER 1**

SUMMARY:

The City of Corning has been contacted by a property owner that has placed 4 Recreational Vehicles on a 1.69 acre parcel along Hwy 99W. The Recreational Vehicles are occupied by persons and families displaced from their previous residences by the Camp Fire. Current City Regulations do not permit Recreational Vehicles to be used for residential use unless placed within an approved Mobile Home or Recreational Vehicle Park. The property owner is requesting that these Recreational Vehicles be allowed to stay on the parcel and occupied by the displaced residences until they can find a permanent housing source.

City Staff believe that the current emergency and number of residents displaced by the Camp Fire may require the placement of temporary dwelling units on additional parcels within the City of Corning. To be prepared for more instances like this, Staff recommends that the City should establish temporary dwelling unit regulations to assist these displaced residents in their time of need.

Before the City Planning Commission and City Council can create regulations regarding the permanent use of Recreational Vehicles for residential use, Staff needs time to research and present findings to the Planning Commission and City Council on the possible impacts these regulations may create within the community.

California Government Code Section 65858 allows the adoption of an "Urgency Measure": Interim Zoning Ordinance without having to follow the procedures otherwise required prior to the adoption of a Zoning Ordinance. The Urgency Measure requires a four-fifths vote of the legislative body and will take effect immediately for a period of 45 days. Section 65858 (c) states: "*The legislative body shall not adopt or extend any ordinance pursuant to this section unless the ordinance contains legislative findings that there is a current and immediate threat to the public health, safety, or welfare, and that approval of additional subdivisions, use permits, variances, building permits, or any other applicable entitlement for use which is required in order to comply with a zoning ordinance would result in that threat to public health, safety, or welfare.*"

Interim Ordinance No. 675 complies with applicable State Law, as well as imposes reasonable rules and regulations protecting the public health, safety and welfare of Corning residents and businesses.

RECOMMENDATION:

MAYOR AND COUNCIL ADOPT INTERIM ORDINANCE 675, AN INTERIM URGENCY ORDINANCE OF THE CITY OF CORNING PERMITTING THE ISSUANCE OF TEMPORARY DWELLING UNIT PERMITS FOR SELF-CONTAINED TRAVEL TRAILERS, RECREATIONAL VEHICLES, AND TINY HOMES ON WHEELS FOR PERSONS DISPLACED FROM THEIR RESIDENCE AS A RESULT OF THE CAMP FIRE.

INTERIM ZONING ORDINANCE NO. 675

**AN INTERIM ORDINANCE OF THE CITY OF CORNING
PERMITTING THE ISSUANCE OF TEMPORAY DWELLING UNIT PERMITS
FOR SELF-CONTAINED TRAVEL TRAILERS, RECREATIONAL VEHICLES, TINY HOMES
ON WHEELS OR SIMILAR STRUCTURES IN ANY ZONING DISTRICT WITHIN THE CITY**

WHEREAS, temporary regulations are necessary to protect the public safety, health, and welfare of the citizens of Corning, to determine the impacts associated with the establishment of recreational vehicles as temporary housing for residents displaced by the Camp Fire. In order to prevent negative impacts, and before the City Planning Commission and City Council can consider adoption of permanent regulations at duly noticed public hearings, the City Council determines that it is necessary to adopt an urgency measures in the form of Interim Ordinance No 675; and

WHEREAS, unpermitted Recreational Vehicles have been placed on a parcel within the City and are currently occupied by residences displaced by the Camp Fire; and

WHEREAS, to protect the health, safety, and welfare of the residents occupying these Recreational Vehicles, regulations must be adopted; and

WHEREAS, Interim Ordinance No. 675 complies with applicable State Law, as well as imposes reasonable rules and regulations protecting the public health, safety and welfare of Corning residents and the residents occupying the Recreational Vehicles.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CORNING to adopt Interim Ordinance No. 675.

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- A. Purpose. A Temporary Dwelling Unit Permit may be issued by the City Manager or Designee to allow a temporary dwelling unit or facility, including trailers, recreational vehicles, tiny homes on wheels, and similar structures for the purpose of providing temporary living accommodations for person(s) displaced from their residences by the Camp Fire.
- B. Applicability. A temporary dwelling may be placed on a legal parcel in all zoning districts for the purpose of providing shelter for person(s) displaced from their residence as a result of the Camp Fire. A Temporary Dwelling Unit Permit must be issued by the City Manager prior to placing a unit on a legal parcel.
- C. Development Standards. The following development standards shall apply to all temporary dwelling unit facilities:
1. Temporary dwellings for the purpose of providing temporary living accommodations for person(s) displaced by the Camp Fire shall be subject to the following:
 - A. No more than four (4) temporary dwelling units shall be placed on a parcel of one acre or more;
 - B. On parcels of less than one (1) acre, only one (1) temporary dwelling unit is permitted;
 - C. No temporary dwelling units shall be placed on a city street or private roadway;
 - D. The temporary unit shall be no larger than one bedroom or 640 square feet;
 - E. Persons occupying the unit may not exceed 2. If the unit is a recreational vehicle or trailer, persons occupying the unit may not exceed unit's maximum occupancy;
 - F. No rent shall be charged to the occupants of the temporary dwelling unit
 - G. The temporary unit shall be self-contained and provide complete independent living facilities, including provisions for potable water, cooking, eating, living, sleeping, and sanitation, unless otherwise approved by the City Manager;

- H. The temporary dwelling unit shall be connected to the sanitary sewer system if possible. If a unit is a recreational vehicle or trailer that is self-contained and does not have the ability to hook into city sewer, prior to the issuance of temporary dwelling unit permit, the applicant must have a signed contract with a sanitary pumping company to pump the effluent **(if any effluent is dumped on the ground the temporary dwelling unit will immediately be revoked)**;
- I. No development impact fees will be associated with the issuance of a temporary dwelling unit;
- J. The temporary dwelling unit must have an approved source of power and all connections to existing or temporary power must be inspected and approved by the Building Official and Fire Chief prior to the occupancy of the temporary dwelling unit;
- K. The temporary dwelling unit permit shall expire immediately if no longer occupied by the persons displaced by the Camp Fire;
- L. The unit must be removed from the parcel within 30 days of the expiration of the temporary dwelling unit permit;
- M. No public hearing shall be held on the approval of the temporary dwelling unit permit. An appeal of the City Manager's issuance or non-issuance of a temporary dwelling unit permit may be appealed to the City Council within 10 business days from the date of the permit issued. The appeal shall be considered by the City Council on or before the next City Council Meeting.
- N. The initial term of the permit shall be for 6 months. After the first 6 months, the City Manager may authorize a 6-month extension upon verification that the approved occupants continue to reside on the premises in a manner which necessitates extended use of the temporary dwelling unit, and upon determining that use of the temporary dwelling unit continues to meet the purpose and criteria of this section.
- O. Additional development standards including but not limited to noise attenuation may be imposed by City Staff to protect the health, safety and welfare of the citizens and the environment
- P. **Failure to comply with any of the regulations set fourth within this ordinance will result in immediate revocation of the temporary dwelling unit permit and immediate removal of the unit(s)**

The foregoing Ordinance was introduced and adopted at a regular meeting of the City Council of the City of Corning, held on November 27, 2018 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Ordinance No. 675 shall take effect immediately upon adoption by a four-fifths vote of the City Council pursuant to Cal. Gov't Code Section 65858, and before the expiration of fifteen (15) days after its passage, it or a summary of it, shall be published once, with the names of Council persons voting for and against the same, in a newspaper of general circulation in the County of Tehama.

Douglas Hatley Jr., Mayor

ATTEST:

Lisa M. Linnet, City Clerk

Published: _____