



**CITY OF CORNING  
CITY COUNCIL MEETING MINUTES  
TUESDAY, JUNE 11, 2019  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

A. **CALL TO ORDER:** 6:30 p.m.

B. **ROLL CALL:**

Council:

Robert Snow  
Jose "Chuy" Valerio  
Dave Demo  
Karen Burnett  
Douglas Hatley Jr.

Mayor:

All members of the City Council were present.

C. **PLEDGE OF ALLEGIANCE:** Led by the City Manager.

D. **INVOCATION:** Led by Mayor Hatley.

E. **PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, PRESENTATIONS:**

Police Chief Fears introduced new Police Dispatcher Lacey Hudson and Part-Time Community Service Officer Amber Ross.

F. **PUBLIC COMMENTS AND BUSINESS FROM THE FLOOR:**

Mrs. Davies addressed the Council regarding off-site advertising by the Owner of Lavender Farms. She stated that she had authorized the owner to place a portable sign advertising this business outside of town on her property on Solano Street. The Business Owner was subsequently contacted by the City and informed that the City's Sign Regulations do not allow offsite signage for businesses. Mrs. Davies stated that she would like the City to consider revising the sign regulations as she believes the City should support new business and make establishing a new business within the City easier.

Planner 1 Molly Marcussen and City Manager Kristina Miller explained that off site advertising is not allowed according to the City's Sign Regulations. They stated that with Council direction a change could be made. Ms. Marcussen stated that the Business Owner was advised the first step towards changing these regulations would be to attend a Planning Commission Meeting to request the change to the Sign Regulations.

Council, by consensus, directed Staff to move forward with researching this issue (on a case by case basis) for future action.

Julie Johnson thanked the City for moving on the issue with the graffiti at the former Glass Blowers on Highway 99W.

G. **CONSENT AGENDA:** It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience request separate discussion and/or action.

1. **Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**
2. **Waive the reading and approve the Minutes with any necessary corrections of the May 28, 2019 Closed Session and Regular City Council Meeting.**
3. **June 5, 2019 Claim Warrant in the amount of \$265,955.40.**
4. **June 5, 2019 Business License Report.**
5. **May Wages & Salaries: \$338,541.91.**
6. **May 2019 Treasurer's Report.**
7. **May 2019 Building Permit Valuation Report in the amount of \$2,458,416.**
8. **May 2019 City of Corning Wastewater Operations Summary Report.**

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Councilor Valerio moved to approve Consent Items 1-8; Councilor Snow seconded the motion. **Ayes: Hatley, Snow, Valerio, Demo and Burnett. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

**H. ITEMS REMOVED FROM THE CONSENT AGENDA: None**

**I. PUBLIC HEARINGS AND MEETINGS: None**

**J. REGULAR AGENDA:**

**9. Approve recommendation of Justin Eckenrod to the City Recreation Commission.**

Presented by Mayor Hatley and City Clerk Lisa Linnet. Mrs. Linnet stated that currently there are three vacancies on this Commission which prohibits holding a meeting due to the lack of quorum. This appointment would provide a quorum so that meetings could resume.

Councilor Burnett moved to appoint Justin Eckenrod to the Recreation Commission effective immediately to fill vacant term which will expire on June 30, 2019. Councilor Valerio seconded the motion. **Ayes: Hatley, Snow, Valerio, Demo and Burnett. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

**10. Authorize Public Works Department to surplus and sell No. 5 pickup truck at the Orland Public Auto Auction.**

Presented by interim Public Works Director Robin Kampmann. With little discussion, Councilor Snow moved to authorize the Public Works Department to surplus and sell the #5 pickup truck at the Orland Public Auto Auction. Councilor Demo seconded the motion. **Ayes: Hatley, Snow, Valerio, Demo and Burnett. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

**11. Approve Construction Payment Request No. 1 in the amount of \$89,454 to SnL Group, Inc. for the 2019 Street Improvement Project No. 2018-18.**

Presented by interim Public Works Director Robin Kampmann who informed Council that Staff has confirmed the quantities and that everything is as it should be. She then responded to questions from Council and stated that the project is expected to be completed by the end of the month.

Councilor Demo moved to approve Construction Payment Request #1 in the amount of \$89,454 less the 5% retention of \$4,472.70 and issue payment in the amount of \$84,981.30 to SnL Group, Inc. from 2019 Street Project Budget line item numbers as listed in the Staff Report. Councilor Snow seconded the motion. **Ayes: Hatley, Snow, Valerio, Demo and Burnett. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

**12. Authorize the Fire Department to surplus and seek Bids for excess equipment and supplies.**

Presented by Fire Chief Tom Tomlinson who stated that their new Engine came stocked with new hose and the Department does not have the room to store the old hose supply, and the 1989 Ford Fire Engine (E-12) is past its service life and is no longer being utilized by the Department.

Councilor Snow moved to authorize the Fire Department to surplus and seek bids to sell excess equipment and supplies listed. Councilor Burnett seconded the motion. **Ayes: Hatley, Snow, Valerio, Demo and Burnett. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

**13. Approve Contract Change Order No. 2 to SnL Group, Inc. increasing the 2019 Street Improvement Project #2018-18 by \$38,990.26 for a new contract total cost of \$451,386.54.**

Presented by interim Public Works Director Robin Kampmann who explained that the Change Order is needed because during the grinding and pulverizing it was discovered that the pavement was installed on native soil and base rock was not present. The estimate to remove an additional 4" of soil and place aggregate base rock prior to placing the proposed asphalt would cost the City \$102,816. She stated that Staff met with Mr. Hall (City's contracted Materials Tester) at the site to determine the City's options. Taking into consideration the location, use and existing subgrade conditions, a more cost-effective solution to increase the proposed asphalt thickness by 1" in both locations for a total thickness of 3" on Fairview and 4" on Elizabeth placed on native

material is proposed. The cost for this change is listed below and is proposed in Change Order No. 2:

- Elizabeth will require 261 ton of asphalt at a cost of \$26,692.47
- Fairview will require 113 ton of asphalt at a cost of \$12,297.79

Mayor Hatley stated his concern relating to the lack of a one-year-warranty; Mrs. Kampmann stated that the workmanship would be inspected and signed off prior to the issuance of a Notice of Completion.

Councilor Snow moved to approve Contract Change Order No. 2 to SnL Group, Inc. increasing the 2019 Street Improvement Project 2018-18 by \$38,990.26 for a new contract total cost of \$451,386.54. Councilor Valerio seconded the motion. **Ayes: Hatley, Snow, Valerio, Demo and Burnett. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

#### **14. Presentation of Fiscal Year 2019-2020 Program of Service and Annual Budget.**

Presented by City Manager Kristina Miller. She thanked the Council, Department Heads, Staff Secretaries, Senior Accounting Technician Mary Brimm and City CPA Roy Seiler as each contributed towards the creation of this document. She stated that it is a huge project, one of the biggest the City puts together each year.

Ms. Miller then presented the expected and proposed expenditures, expected revenues and the total of the proposed 2019-2020 Fiscal Year Budget. She stated that the City needs to continue to work towards obtaining a 6-month reserve, invest in economic development to diversify our revenue stream, and continue to fund capital improvement.

This is an informational item only at this time however Ms. Miller stated she welcomes any comments from Council.

#### **K. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:**

Mayor Hatley stated that an urgency item has been presented to the Council with a request to add to the Agenda. City Attorney Bogener explained the legal process to add an item to an agenda without the 72-hour required.

Ms. Miller stated that the Memorandum of Understanding (MOU) was not received until this morning. She further stated that the City Council, at the April 23, 2019 City Council Meeting, approved joint participation to produce a Corning Opportunity Zone Prospectus. At that time the Council allocated up to \$12,000 towards a grant match and authorized the City Manager to sign a letter of support to be included in the grant application. Ms. Miller then explained the reason for the urgency is because the MOU is required to be included within the grant application and the funding source is limited, therefore the sooner the application is submitted the better our chances are of receiving the funding.

Councilor Snow moved to authorize the addition of Staff Item to approve the Memorandum of Understanding between the Cities of Corning and Orland, the Counties of Glenn and Tehama, the Paskenta Band of Nomlaki Indians and 3CORE Inc. for an Economic Development Administration (EDA) Application for a Multi-Jurisdictional Opportunity Zone Prospectus to the agenda: Councilor Burnett seconded the motion. **Ayes: Hatley, Snow, Valerio, Demo and Burnett. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

Councilor Burnett moved that Mayor and Council approve the Memorandum of Understanding between the Cities of Corning and Orland, the Counties of Tehama and Glenn, the Paskenta Band of Nomlaki Indians and 3CORE for an Economic Development Application for a Multi-Jurisdictional Opportunity Zone Prospectus; Councilor Snow seconded the motion. **Ayes: Hatley, Snow, Valerio, Demo and Burnett. Absent/Abstain/Opposed: None. Motion was approved by a 5-0 vote.**

#### **L. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION: None**

**M. REPORTS FROM MAYOR AND COUNCIL MEMBERS:** City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234).

**Snow:** None

**Valerio:** Reported that the Corning Farmers Market is held on Thursday evenings at 5 p.m. at Northside Park; he also reported that the Chamber of Commerce currently has no Manager.

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**Demo:** Reported on the Tehama County Solid Waste Management Agency (JPA) meeting; reported on the 11<sup>th</sup> Annual Ribs & Rods event last Saturday, June 8th at the Rolling Hills Casino; Corning Fire Department won the Firehouse Favorite and the People's Choice awards.

**Burnett:** None

**Hatley:** Stated he attended the Grand Opening at the Rolling Hills Amphitheater; it was a good event.

**N. ADJOURNMENT!: 7:30 p.m.**

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**Lisa M. Linnet, City Clerk**