



**CITY OF CORNING  
CITY COUNCIL AGENDA  
TUESDAY, JANUARY 22, 2008  
CITY COUNCIL CHAMBERS  
794 THIRD STREET**

A. **CALL TO ORDER: 7:30 p.m.**

B. **ROLL CALL:**

<b>Council:</b>	<b>Hill</b>
	<b>Dickison</b>
	<b>Zuniga</b>
	<b>Turner</b>
<b>Mayor:</b>	<b>Strack</b>

C. **INVOCATION AND PLEDGE OF ALLEGIANCE:**

D. **PROCLAMATIONS, RECOGNITION'S, APPOINTMENTS:**

1. **Recognition of ECO Resources, Inc. Wastewater Treatment Plant Award.**

E. **BUSINESS FROM THE FLOOR:** If there is anyone in the audience wishing to speak on items not already set on the Agenda, please come to the podium, give your name and address, and briefly identify the matter you wish to have placed on the Agenda. The Council will then determine if such matter will be placed on the Agenda for this meeting, scheduled for a subsequent meeting, or recommend other appropriate action. If the matter is placed on tonight's Agenda, you will have the opportunity later in the meeting to return to the podium to discuss the issue. The law prohibits the Council from taking formal action on the issue, however, unless it is placed on the Agenda for a later meeting so that interested members of the public will have a chance to appear and speak on the subject.

F. **CONSENT AGENDA:** It is recommended that items listed on the Consent Agenda be acted on simultaneously unless a Councilmember or members of the audience requests separate discussion and/or action.

2. **Waive reading, except by title, of any Ordinance under consideration at this meeting for either introduction or passage, per Government Code Section 36934.**

3. **January 16, 2008 Claim Warrant - \$302,842.15.**

4. **December 19, 2007 Business Licenses.**

5. **January 16, 2008 Business Licenses.**

6. **December 2007 Building Permits - \$369,896.**

7. **Permission to seek Formal Bids for Pruning 514 Palm Trees.**

8. **Set Compensation for Unrepresented Positions, City Manager and Administrative Assistant at a Combined Annual Cost of \$10,207.**

9. **Dean Blankenship Appointment to Library Commission.**

10. Resolution No. 01-22-08-01 Approving Tehama County Sanitary Landfill Agency Application for a Farm & Ranch Solid Waste Cleanup/Abatement Grant – Brandt Property, APN 006-390-41.
11. Approve Contract Change Order 2 and Progress Pay Estimate No. 1 in the amount of \$145,534.90 to Sunrise Excavating, Inc. for the 2007 Street Paving Project.
12. Request Approval of Name Change for Contracted Wastewater Treatment Plant Operator ECO Resources, Incorporated.
13. Resolution No. 01-22-08-02, A Resolution Designating a Bus Loading/Unloading Zone on Edith Avenue, and Resolution No. 01-22-08-03, A Resolution Designating a No Parking Zone on a Portion of Edith Avenue.

**G. ITEMS REMOVED FROM THE CONSENT AGENDA:**

**H. PUBLIC HEARINGS AND MEETINGS:** Any person may speak on items scheduled for hearing at the time the Mayor declares the Hearing open. **ALL LEGAL NOTICES PUBLISHED IN ACCORDANCE WITH LAW.**

**I. REGULAR AGENDA:** All items listed below are in the order which we believe are of most interest to the public at this meeting. However, if anyone in the audience wishes to have the order of the Agenda changed, please come to the podium, state your name and address, and explain the reason you are asking for the order of the Agenda to be changed.

14. Introduction of Ordinance 629 to Approve Changes to Flood Plain Ordinance 470.

15. Mid-Year Budget Review and General Discussion.

16. Discussion and Direction to Staff on the Proposed Corning Disposal Contract, Oral Report from City Manager and Public Works Director.

**J. ITEMS PLACED ON THE AGENDA FROM THE FLOOR:**

**K. COMMUNICATIONS, CORRESPONDENCE AND INFORMATION:**

**L. REPORTS FROM MAYOR AND COUNCIL MEMBERS:**

17. Hill:
18. Dickison
19. Zuniga:
20. Turner
21. Strack:

**M. ADJOURNMENT!:**

**POSTED: JANUARY 18, 2008**



## MEMORANDUM

**TO:** HONORABLE MAYOR AND COUNCIL MEMBERS

**FROM:** LORI SIMS  
ACCOUNTING TECHNICIAN

**DATE:** January 16, 2008

**SUBJECT:** Cash Disbursement Detail Report for the  
Tuesday, January 22, 2008 Council Meeting

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**PROPOSED CASH DISBURSEMENTS FOR YOUR APPROVAL CONSIST OF THE FOLLOWING:**

A.	Cash Disbursements	Ending	01/16/08	\$	220,891.73
B.	Payroll Disbursements	Ending	01/16/08	\$	81,950.42
<b>GRAND TOTAL</b>				<b>\$</b>	<b><u>302,842.15</u></b>

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information-Description
005526	01/09/08	COR09	CORNING CHAMBER OF COMM.	20.00	.00	20.00	080109	CONF/MTGS-CITY COUNCIL
005527	01/09/08	EDD01	EMPLOYMENT DEVELOPMENT	1117.52	.00	1117.52	071231	STATE INCOME TAX
005528	01/11/08	ACK00	ACKERMAN'S UNIFORMS	298.50	.00	298.50	2810	OTS-OTHER DIRECT COSTS
005529	01/11/08	AME15	AMERIGAS	159.77	.00	159.77	010057896	NATURAL GAS-ACO
005530	01/11/08	ARA02	ARAMARK UNIFORM SRV. INC.	40.99	.00	40.99	3975383	Mat/Supplies-
				44.60	.00	44.60	3978261	Mat/Supplies-
			Check Total.....:	85.59	.00	85.59		
005531	01/11/08	BAL01	BALDWIN CONTRACTING, INC	375.80	.00	375.80	82298	A/C CITYWIDE-STR
005532	01/11/08	BAS01	BASIC LABORATORY, INC	86.00	.00	86.00	0800046	ProfServices Water Dept
005533	01/11/08	BAT01	BATTERIES PLUS	66.47	.00	66.47	31168394	EQUIP MAINT-POLICE
005534	01/11/08	BEN01	BENBOW, W.B.	3300.00	.00	3300.00	00000998	TELEMETRY-WTR CAP IMPROV.
005535	01/11/08	BEN03	LEXISNEXIS MATTHEW BENDER	304.65	.00	304.65	080109	BOOKS/PERIODICS-LGL SVCS
005536	01/11/08	CHI05	CHICO SHRED	40.00	.00	40.00	20576	Equip.Maint. General City
005537	01/11/08	CIT05	CITY OF RED BLUFF	623.04	.00	623.04	32855	COMMUNICATIONS-POLICE
				360.87	.00	360.87	34613	COMMUNICATIONS-POLICE
			Check Total.....:	983.91	.00	983.91		
005538	01/11/08	CLE04	CLEMENTI, MARK A., PH.D.	525.00	.00	525.00	1-2-08	ProfServices PoliceServic
005539	01/11/08	COR03	CORNING RENTALS	25.00	.00	25.00	29253	MAT & SUPPLIES-AIRPORT
				45.00	.00	45.00	29259	YOST PARK IMPROV-PARKS
			Check Total.....:	70.00	.00	70.00		
005540	01/11/08	COR11	CORNING SAFE & LOCK	57.17	.00	57.17	1971	MAT & SUPPLIES-POLICE
005541	01/11/08	COR12	CORNING FORD MERCURY, INC	72.00	.00	72.00	116876	Veh Opr/Maint-POLICE
005542	01/11/08	COR20	CORNING ELECTRONICS	4.28	.00	4.28	10070883	MAT & SUPPLIES-POLICE
005543	01/11/08	DAT03	DATCO SERVICES CORP	1218.00	.00	1218.00	50772	DATCO DRUG & ALCOHOL TEST
005544	01/11/08	DEP03	DEPT OF TRANS/CAL TRANS	81.72	.00	81.72	179509	Equip.Maint. St&Trf Light
005545	01/11/08	FIR00	FIRST BANKCARD	29.29	.00	29.29	071228	MAT & SUPPLIES-CITY CLERK

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description	Payment Information
005546	01/11/08	FIR01	FIRST BANKCARD	980.65	.00	980.65	071228	CONF/MTGS-BLD & SAFETY	
005547	01/11/08	FIR02	FIRST BANKCARD	1518.00	.00	1518.00	071228	TRAINING/ED-POLICE	
005548	01/11/08	FIT01	FITZPATRICK LAW OFFICES	462.44	.00	462.44	080102	City Attny Srvs LegalServ	
005549	01/11/08	GRA02	GRAINGER, W.W., INC	403.44	.00	403.44	953319182	MAT & SUPPLIES-BLD MAINT	
005550	01/11/08	HAI10	HAINES & COMPANY, INC.	320.09	.00	320.09	40982	MAT/SUPPLIES-POLICE	
005551	01/11/08	INV01	INVENSYS	214.50	.00	214.50	ZA8001113	EQUIP MAINT-WTR	
005552	01/11/08	NEX01	NEXTEL COMMUNICATIONS	475.59	.00	475.59	071229	COMMUNICATIONS-	
005553	01/11/08	NOR03	NCCSIF	30496.25	.00	30496.25	2008078	WORKMENS COMP-GEN. CITY	
005554	01/11/08	NOR25	NORTHERN LIGHTS ENERGY, INC	654.80	.00	654.80	80630	VEH OP/MAINT-	
				1830.46	.00	1830.46	80660	MAT & SUPPLIES-	
				444.69	.00	444.69	80661	VEH OP/MAINT-FIRE	
			Check Total.....	2929.95	.00	2929.95			
005555	01/11/08	OFF01	OFFICE DEPOT	656.36	.00	656.36	412820805	SAFE GRANT-POLICE	
				735.48	.00	735.48	41284720	SAFE GRANT-POLICE	
				62.61	.00	62.61	413595165	SAFE GRANT-POLICE	
				143.74	.00	143.74	413595332	SAFE GRANT-POLICE	
				96.51	.00	96.51	413595333	SAFE GRANT-POLICE	
				48.24	.00	48.24	414032369	EQUIP MAINT-POLICE	
			Check Total.....	1742.94	.00	1742.94			
005556	01/11/08	PGE01	PGE	223.31	.00	223.31	071228	Electricity-SWR	
005557	01/11/08	PGE03	PGE	52.80	.00	52.80	080103	Mat/Supplies PoliceServic	
005558	01/11/08	PGE04	PGE	835.47	.00	835.47	080102	TranspFacility-	
005559	01/11/08	PGE2A	PGE	107.24	.00	107.24	080102	ELECTRICITY-	
				43.78	.00	43.78	080103	ELECTRICITY-CLELAND	
			Check Total.....	151.02	.00	151.02			
005560	01/11/08	RED07	REDDING OIL COMPANY	2384.68	.00	2384.68	071231	VEH OP/MAINT-POLICE	
005561	01/11/08	REY01	REYNOLDS, DONALD C.P.A	740.00	.00	740.00	20767	PROF. SVCS-FINANCE	
005562	01/11/08	TEH13	TEHAMA CO AUDITOR	143.00	.00	143.00	080101	PkngCiteToCnty PoliceServ	
005563	01/11/08	TEH15	TEHAMA CO SHERIFF'S DEPT	24.50	.00	24.50	080107	PROF. SVCS-POLICE	

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information-Description
005564	01/11/08	TH001	THOMES CREEK ROCK CO	158.10	.00	158.10	071231	Mat/Supplies-SWR
005565	01/11/08	UNI02	UNIFORMS, TUKEDOS & MORE	348.78	.00	348.78	76256	UNIFORMS/CLOTH-POLICE
				104.94	.00	104.94	76640	UNIFORMS/CLOTH-POLICE
			Check Total.....	453.72	.00	453.72		
005566	01/11/08	UNI07	UNION BANK OF CALIF	2790.00	.00	2790.00	071226	SWR DEBT SERV/ SWR IMPROV
005567	01/11/08	UNI09	UNITED RENTALS NORTHWEST	459.34	.00	459.34	708088300	RENT/LEASES-COMM. EVENTS
005568	01/11/08	USA03	USA MOBILITY WIRELESS, INC	26.82	.00	26.82	R01599125	COMMUNICATIONS-POLICE
005569	01/11/08	WAS01	WASTE MANAGEMENT OF	91129.38	.00	91129.38	071231	WASTE MGMT PYMT-SOLID WAS
005570	01/15/08	AIR00	AIRGAS NCN	28.36	.00	28.36	102355034	MAT & SUPPLIES-FIRE
005571	01/15/08	APP01	APPLY-A-LINE INC.	3392.90	.00	3392.90	39792	Thermo Plastic Streets
005572	01/15/08	BAS01	BASIC LABORATORY, INC	86.00	.00	86.00	0800280	ProfServices Water Dept
005573	01/15/08	BEN03	LEXISNEXIS MATTHEW BENDER	1019.94	.00	1019.94	60512253	BOOKS/PERIODICS-LGL SVCS
005574	01/15/08	CMI00	CMI, INC.	104.06	.00	104.06	721766	SAFETY ITEMS-POLICE
005575	01/15/08	COM01	COMPUTER LOGISTICS, INC	22.00	.00	22.00	38132	COMMUNICATIONS-POLICE
005576	01/15/08	COR01	CORNING VETERINARY	24.00	.00	24.00	13041A	ProfServices ACO
005577	01/15/08	COR06	CORNING TRUCK & RADIATOR	67.65	.00	67.65	15421	Veh Opr/Maint-
005578	01/15/08	COR11	CORNING SAFE & LOCK	5.95	.00	5.95	1973	SENIOR CENTER-GEN. CITY
005579	01/15/08	CSU11	CSU, CHICO RESEARCH FOUND	195.00	.00	195.00	080115	CONF/MTGS-CITY ADMIN
005580	01/15/08	DEP10	DEPT OF MOTOR VEHICLES	127.26	.00	127.26	080111	TRAINING/ED-POLICE
005581	01/15/08	ECO01	ECO RESOURCES, INC.	45609.65	.00	45609.65	15894	ProfServices WTMP
				2479.45	.00	2479.45	15895	PRETREATMENT PROG/SWR
			Check Total.....	48089.10	.00	48089.10		
005582	01/15/08	FIT01	FITZPATRICK LAW OFFICES	185.77	.00	185.77	080110	BOOKS/PERIODICS-LGL SVCS
005583	01/15/08	GRA02	GRAINGER, W.W., INC	150.74	.00	150.74	953532894	MAT & SUPPLIES-BLD. MAINT
005584	01/15/08	INT04	INTERNATIONAL ASSOCIATION	120.00	.00	120.00	080115	Assoc.Dues PoliceServices
005585	01/15/08	NOR35	NORTHGATE ROCK COMPANY	225.00	.00	225.00	36607	MAT & SUPPLIES-

REPORT.: Jan. 16 08 Wednesday  
 RUN....: Jan 16 08 Time: 15:13  
 Run By.: LORI

CITY OF CORNING  
 Cash Disbursement Detail Report  
 Check Listing for 01-08 Bank Account.: 1020

PAGE: 004  
 ID #: PY-DP  
 CTL.: COR

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
005586	01/15/08	OFF01	OFFICE DEPOT	62.69	.00	62.69	415038302	Office Supplies-Police
005587	01/15/08	PGE05	PG&E	2859.67	.00	2859.67	080102	FIRE-ELECT & GAS
005588	01/15/08	PUR02	PURCHASE POWER	228.03	.00	228.03	080114	COMMUNICATIONS-GEN. CITY
005589	01/15/08	QUR02	QUALIFICATION TARGETS, INC	185.50	.00	185.50	20800039	TRAINING/ED-POLICE
005590	01/15/08	TEH28	TEHAMA CO HEALTH AGENCY	356.50	.00	356.50	080107	MAT & SUPPLIES-GEN. CITY
005591	01/15/08	XER00	XEROX CORPORATION	291.66	.00	291.66	030137464	EQUIP. MAINT.-POLICE
005592	01/16/08	APP01	APPLY-A-LINE INC.	11275.10	.00	11275.10	39841	Thermo Plastic Streets
005593	01/16/08	ATT01	AT&T	380.83	.00	380.83	080103	Communications-
005594	01/16/08	COM01	COMPUTER LOGISTICS, INC	116.67	.00	116.67	38121	COMMUNICATIONS-POLICE
				15.00	.00	15.00	38128	Equip.Maint.-GEN. CITY
				24.00	.00	24.00	39050	COMMUNICATIONS-FIRE
				24.00	.00	24.00	39053	Equip.Maint.-GEN. CITY
				179.67	.00	179.67		
				3.75	.00	3.75	1936	MAT & SUPPLIES-STR
005595	01/16/08	COR11	CORNING SAFE & LOCK	636.15	.00	636.15	954013665	MAT & SUPPLIES-
005596	01/16/08	GRA02	GRAINGER, W.W., INC	34.20	.00	34.20	74794424	Communications-
005597	01/16/08	MCI01	MCI	412.40	.00	412.40	1022	MAT & SUPPLIES-PARKS
				1041.72	.00	1041.72	1023	MAT & SUPPLIES-PARKS
				925.72	.00	925.72	1024	MAT & SUPPLIES-PARKS
				162.75	.00	162.75	1025	MAT & SUPPLIES-BLD. MAINT
				2542.59	.00	2542.59		
				220891.73	.00	220891.73		
				220891.73	.00	220891.73		

Check Total.....: 179.67  
 Cash Account Total.....: 220891.73  
 Total Disbursements.....: 220891.73  
 Cash Account Total.....: .00

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
3319	01/02/08	BAN03	POLICE OFFICER ASSOC.	180.00	.00	180.00	A80102	POLICE OFFICER ASSOC
3320	01/02/08	CIT01	CITY OF CORNING	497.94	.00	497.94	A80102	2006 SDI EE PAY BACK
3321	01/02/08	EDD01	EMPLOYMENT DEVELOPMENT	2503.92	.00	2503.92	A80102	STATE INCOME TAX
				750.66	.00	750.66	1A80102	SDI
			Check Total.....	3254.58	.00	3254.58		
3322	01/02/08	ICM01	ICMA RETIREMENT TRUST-457	350.00	.00	350.00	A80102	ICMA DEF. COMP
3323	01/02/08	OEU03	OPERATING ENGINEERS	800.00	.00	800.00	A80102	CREDIT UNION SAVINGS
3324	01/02/08	PERS1	PUBLIC EMPLOYEES RETIRE	28322.22	.00	28322.22	A80102	PERS PAYROLL REMITTANCE
3325	01/02/08	PERS4	Cal Pers 457 Def. Comp	275.00	.00	275.00	A80102	PERS DEF. COMP.
3326	01/02/08	PRE03	PREMIER WEST BANK	6390.86	.00	6390.86	A80102	HSA DEDUCTIBLE
3327	01/02/08	STA04	STATE OF CALIFORNIA	414.68	.00	414.68	A80102	WAGEASN 549-82-6524
3328	01/02/08	VAL06	VALIC	1000.00	.00	1000.00	A80102	AIG VALIC P TAX
3332	01/16/08	BAN03	POLICE OFFICER ASSOC.	180.00	.00	180.00	A80115	POLICE OFFICER ASSOC
3333	01/16/08	CIT01	CITY OF CORNING	497.94	.00	497.94	A80115	2006 SDI EE PAY BACK
3334	01/16/08	EDD01	EMPLOYMENT DEVELOPMENT	2522.29	.00	2522.29	A80115	STATE INCOME TAX
				757.90	.00	757.90	1A80115	SDI
			Check Total.....	3280.19	.00	3280.19		
3335	01/16/08	ICM01	ICMA RETIREMENT TRUST-457	350.00	.00	350.00	A80115	ICMA DEF. COMP
3336	01/16/08	OEU03	OPERATING ENGINEERS	800.00	.00	800.00	A80115	CREDIT UNION SAVINGS
3337	01/16/08	PERS1	PUBLIC EMPLOYEES RETIRE	27026.27	.00	27026.27	A80115	PERS PAYROLL REMITTANCE
3338	01/16/08	PERS4	Cal Pers 457 Def. Comp	275.00	.00	275.00	A80115	PERS DEF. COMP.
3339	01/16/08	PRE03	PREMIER WEST BANK	6641.06	.00	6641.06	A80115	HSA DEDUCTIBLE
3340	01/16/08	STA04	STATE OF CALIFORNIA	414.68	.00	414.68	A80115	WAGEASN 549-82-6524
3341	01/16/08	VAL06	VALIC	1000.00	.00	1000.00	A80115	AIG VALIC P TAX

Cash Account Total.....: 81950.42  
 Total Disbursements.....: 81950.42

Date.: Jan 16, 2008  
Time.: 3:32 pm  
Run by: LORI

CITY OF CORNING  
NEW BUSINESSES FOR CITY COUNCIL

Page.: 1  
List.: NEWB  
Group: WTPMB

Business Name	Address	CITY/STATE/ZIP	Contact Name	Business Desc. #1	Business Start Date	Primary Teleph
ERIC F. ANDERSON, IN 1501	SILICA AVENUE	SACRAMENTO, CA 95815	MCFARLAND	MALCOLM CONTRACTOR - TYPE B	12/13/07	(916)248-7062
FEELINGS HEALTH CARE 3524	HIGHWAY 99W	CORNING, CA 96021	STUMPS	FELLIN ACCUPRESSURE & MASSAGE THERAPY W/IN T.A.	12/17/07	(310)702-8348
GRANDMA ROSE'S KITCH 3070	HIGHWAY 99W	CORNING, CA 96021	BARNES PRES.	KRISTIN RESTAURANT, LIVE MUSIC, FAMILY ENTERTAIN	12/18/07	(530)824-5298
JAYMI'S PAYROLL & BO 6052	GRANGE RD	CORNING, CA 96021	ROSE RO	JAYMI PAYROLL & BOOKKEEPING	12/17/07	(530)824-4620
PONY ONLY	519 SOLANO ST	CORNING, CA 96021	DIANNE JARVISDALE	BY SALE OF EQUESTRIAN TACK ONLINE SALES	12/06/07	(707)829-5661

Date.: Jan 16, 2008  
Time.: 3:23 pm  
Run by: LORI

CITY OF CORNING  
NEW BUSINESSES FOR CITY COUNCIL

Page.: 1  
List.: NEWS  
Group: WIFMB

Business Name	Address	CITY/STATE/ZIP	Contact Name	Business Desc. #1	Business Start Date	Primary Teleph
BENTHIN BUILDERS		RED BLUFF, CA 96080	BENTHIN	ZACK CONTRACTOR - TYPE B	01/02/08	(530)722-7220
BENSON ROOFING INC		REDDING, CA 96099			01/11/08	(530)222-3838
CARNICERIA MI PUEBLO	1321 SOLANO ST	CORNING, CA 96021	LINCE	CRISTOB MEAT MARKET & GROCERY STORE	01/02/08	(530)824-8134
NORTHWOOD BACKFLOW S	16971 TEXAS SPRINGS ROAD	REDDING, CA 96001	WOOD	CHARLOT CONTRACTOR	01/09/08	(530)750-4547

CITY OF CORNING  
PERMITS ISSUED (sort by Permit #)  
For the Period 12/1/2007 thru 12/31/2007

Owner and Address	Parcel Number	Issued On	Valuation
LINDA MORAN 1136 HOUGHTON AVE. CORNING CA 96021 <b>Permit Description:</b> INSTALL VINYL SIDING.	7119312 <b>Site Street Address:</b> 1136 HOUGHTON AVE.	12/4/2007	15,930.00
SONIA AKERS 514 WALNUT STREET CORNING CA 96021 <b>Permit Description:</b> NEW 200 AMP. SERVICE.	7311106 <b>Site Street Address:</b> 514 WALNUT STREET	12/6/2007	120.00
VICTOR GOROSTIETA 1808 GRANT AVE. CORNING CA 96021 <b>Permit Description:</b> INSTALL NEW WOOD FENCE.	7115407 <b>Site Street Address:</b> 1808 GRANT AVE.	12/7/2007	800.00
FRANK LANGLEY 730 MARGUERITE AVE. CORNING CA 96021 <b>Permit Description:</b> REMOVE AND REROOF WITH METAL ROOFING	7321201 <b>Site Street Address:</b> 730 MARGUERITE AVE.	12/10/2007	2,000.00
RUSSELL DEMO 516 DEL NORTE AVE. CORNING CA 96021 <b>Permit Description:</b> INSTALL NEW FURNACE.	7305204 <b>Site Street Address:</b> 516 DEL NORTE AVE.	12/10/2007	4,999.00
DONALD VINTHER 1205 PRUNE STREET CORNING CA 96021 <b>Permit Description:</b> INSTALL NEW GAS PACK ON ROOF.	7315301 <b>Site Street Address:</b> 1205 PRUNE STREET	12/10/2007	10,487.00
NATHAN ARROWSMITH 1905 SOLANO STREET CORNING CA 96021 <b>Permit Description:</b> DEMO PART OF EXISTING BLDG. 10X40.	7115107 <b>Site Street Address:</b> 1905 SOLANO STREET	12/10/2007	1,000.00

PERMITS ISSUED (sort by Permit #)

For the Period 12/1/2007 thru 12/31/2007

Owner and Address	Parcel Number	Issued On	Valuation
IRENE BARROT 1240 SIXTH STREET CORNING CA 96021 <b>Permit Description:</b> REPLACE WATER HEATER.	7123305 <b>Site Street Address:</b> 1240 SIXTH STREET	12/10/2007	700.00
NASH DWEIK 1210 SOLANO ST CORNING CA 96021 <b>Permit Description:</b> REMOVE/ REPLACE AWNING	7113308 <b>Site Street Address:</b> 1210 SOLANO ST	12/13/2007	1,400.00
SAFEWAY INC. 600 EDITH AVE. CORNING CA 96021 <b>Permit Description:</b> TENANT IMPROVEMENTS.	6926059 <b>Site Street Address:</b> 600 EDITH AVE.	12/14/2007	200,000.00
LUCAS ALEXANDER 1395-1405 FIFTH STREET CORNING CA 96021 <b>Permit Description:</b> NEW DUPLEX RESIDENCE.	7127240 <b>Site Street Address:</b> 1395-1405 FIFTH STREET	12/26/2007	125,000.00
MICHAEL LEPEILBET 2028 NORTH STREET CORNING CA 96021 <b>Permit Description:</b> CONVERT GARAGE INTO FAMILY ROOM.	7132004 <b>Site Street Address:</b> 2028 NORTH STREET	12/28/2007	1,500.00
WALTER KAFADER 1810 McKINLEY AVE. CORNING CA 96021 <b>Permit Description:</b> SEWER MAIN LINE REPLACEMENT.	7115306 <b>Site Street Address:</b> 1810 McKINLEY AVE.	12/27/2007	5,960.00
<b>13 Permits Issued from 12/1/2007 Thru 12/31/2007 FOR A TOTAL VALUATION OF \$ 369,896.00</b>			
<b>*** END OF REPORT ***</b>			

**ITEM NO: F-7  
PERMISSION TO SEEK FORMAL  
BIDS FOR THE PRUNING OF 514  
PALM TREES  
JANUARY 22, 2008**

TO: HONORABLE MAYOR AND COUNCILMEMBERS  
OF THE CITY OF CORNING

FROM: STEPHEN J. KIMBROUGH, CITY MANAGER  
TOM RUSS, PUBLIC WORKS DIRECTOR *10m*

**SUMMARY:**

Staff requests Council authorization to seek formal bids for the pruning of City palm trees for fiscal year 2007/2008. This bid will encompass the pruning of 514 palm trees.

**BACKGROUND:**

Every two years the Public Works Department requests Council approval to seek bids for the pruning of palm trees within the City Limits. The palm trees were last pruned during the summer of 2006.

The 2007/2008 City Budget has allowed for a total of \$30,000 to fund the pruning of City trees. The funding is budgeted under Public Works Street Projects, Tree Trimming item numbers 001-8002-3001 (\$12,000) and 114-8002-3001 (\$18,000).

**RECOMMENDATION:**

**MAYOR AND COUNCIL AUTHORIZE STAFF TO GO TO BID FOR THE PRUNING OF 514 PALM TREES WITHIN THE CITY LIMITS UNDER BUDGET ITEM NUMBERS 001-8002-3001 AND 114-8002-3001.**

**ITEM NO.: F-8  
SET COMPENSATION FOR UNREPRESENTED  
POSITIONS, CITY MANAGER AND  
ADMINISTRATIVE ASSISTANT AT AN ANNUAL  
COST OF \$10,207.  
JANUARY 22, 2008**

**TO: CITY COUNCIL OF THE CITY OF CORNING**

**FROM: STEPHEN J. KIMBROUGH, CITY MANAGER**

*STEVE*

**SUMMARY:**

The City Manager, appointed by the City Council, and the Administrative Assistant, appointed by the City Manager, are not represented by an Employee Association or the Union. City Council practice has been to set the City Manager salary after reaching agreement with the Corning Management Association. The Administrative Assistant is a "Confidential" position and the City sets the compensation for this position based upon the agreed compensation package with the Management Association.

**BACKGROUND:**

City of Corning reached agreement with the Corning Management Association on December 21, 2007 and ratified the Agreement at the Council's last meeting on January 8, 2008. The compensation is set to be effective on January 1, 2008, with pay taking effect at the beginning of the first pay period in the year. The salary includes a six percent salary increase followed by two more annual increases based upon the CPI (Consumer Price Index) plus two percent effective January 2009, and January 2010. The City Manager's salary will increase from \$7,560 per month to \$8,014 per month, and the Administrative Assistant's salary will increase from \$3,068 per month to \$3,252 per month. The annual cost of the increase is \$10,207 for both positions.

The City agreed to increase term Life Insurance coverage under the group plan from \$30,000 in death benefit to \$70,000 in death benefit. The cost for the additional insurance for the two positions is approximately \$403 per year.

Those management employees who have over 12 years of service will be eligible for one additional week of vacation, partially in recognition for the additional hours put in by management employees. The additional vacation time does not apply to the City Manager.

The final change provides for the recognition of sick leave saved by allowing a portion of the dollar value of the sick leave accrued to be applied towards payment of Health Insurance costs during the first months following retirement. Other than the Sick Leave Conversion Plan, the City of Corning does not pay, nor contribute to the cost of retiree Health Insurance.

**RECOMMENDATION:**

**MAYOR AND CITY COUNCIL APPROVE THE FOLLOWING:**

- 1. A SIX PERCENT SALARY INCREASE FOR THE CITY MANAGER AND ADMINISTRATIVE ASSISTANT;**
- 2. A CPI PLUS 2% INCREASE ON JANUARY 1, 2009, AND JANUARY 1, 2010;**
- 3. A LIFE INSURANCE INCREASE FROM \$30,000 TO \$70,000;**
- 4. THE CHANGE IN THE APPLICATION OF THE SICK LEAVE CONVERSION FOR RETIREES; AND**
- 5. FOR THE ADMINISTRATIVE ASSISTANT, AN ADDITIONAL WEEK OF VACATION (40 HOURS) AFTER THE COMPLETION OF 12 YEARS SERVICE WITH THE CITY.**

**ITEM NO: F-9  
RECOMMEND APPOINTMENT OF  
DEAN BLANKENSHIP TO THE  
CORNING LIBRARY COMMISSION  
JANUARY 22, 2008**

**TO: HONORABLE MAYOR AND COUNCILMEMBERS  
OF THE CITY OF CORNING**

**FROM: GARY R. STRACK, MAYOR**

**SUMMARY:**

Mayor Strack recommends the appointment of Dean Blankenship to the City of Corning Library Commission.

**BACKGROUND:**

Currently the City has two vacancies on the Library Commission.

Dean Blankenship has submitted an application for appointment to the Corning Library Commission.

Mr. Blankenship is a retired CAL Fire Captain, retired Tehama County Rural Volunteer Firefighter, former Tehama County Rural Volunteer Fire Chief and a lifetime resident of the City.

**RECOMMENDATION:**

**MAYOR AND COUNCIL REVIEW THE ATTACHED APPLICATION AND  
APPOINT DEAN BLANKENSHIP TO THE CITY OF CORNING LIBRARY  
COMMISSION EFFECTIVE IMMEDIATELY.**





CITY OF CORNING

APPLICATION FOR COMMISSION APPOINTMENT

RECEIVED

SEP 28 2007

CORNING CITY CLERK

Date: 9/28/07

- Commission:  Planning Commission  
 Recreation Commission  
 Library Commission  
 Airport Commission

Name: DEAN BLANKENSHIP

Home Address: 1699 HERBERT AVE  
CORNING

Phone No.: 824-2332  
cell pk# 586-0337

Business Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Occupation: RETIRED

Do you reside within the City of Corning? Yes X No \_\_\_\_\_

What qualifications do you have that will assist the Commission of your choice in fulfilling its functions? I have the time I have used to library for over 40+ years. I want the library to continue to be there for future generations of Corning citizens.

Have you served on other Boards, Committees, or Commissions? Yes \_\_\_\_\_ No X

If so, please list them:  
\_\_\_\_\_  
\_\_\_\_\_

Have you researched the time and travel commitments associated with serving on this

Commission? Yes X No \_\_\_\_\_

Can you meet those commitments? Yes X No \_\_\_\_\_

Please comment on your reasons for seeking this appointment.

I enjoy using the Corning Library & wish to help!

Dean Blankenship  
Signature

STATE LAW REQUIRES THAT APPOINTMENTS TO BOARDS AND COMMISSIONS BE CONSIDERED BY THE CITY COUNCIL IN OPEN SESSION AND YOU MAY BE ASKED TO BE PRESENT FOR AN INTERVIEW.

**ITEM NO.: F-10  
RESOLUTION 01-22-08-01, APPROVING THE  
TEHAMA COUNTY SANITARY LANDFILL  
AGENCY APPLICATION FOR A FARM & RANCH  
SOLID WASTE CLEANUP/ABATEMENT GRANT  
FOR THE BRANDT PROPERTY LOCATED OFF  
ELM DRIVE IN TEHAMA COUNTY, PARCEL NO.  
006-390-41,**

**JANUARY 22, 2008**

**TO: HONORABLE MAYOR AND COUNCIL MEMBERS** 

**FROM: STEHEN J. KIMBROUGH, CITY MANAGER**

**SUMMARY:**

The City of Corning is fortunate that the Tehama County Sanitary Landfill Agency acts as our regional partner in coordinating Solid Waste and recycling issues and programs throughout the County. The Agency receives no direct funding through the City Budget.

This Resolution authorizes an application for a Farm and Ranch Solid Waste Clean-up and Abatement Grant to clean up the 31.5 tons of waste on the 39.40 acres of rangeland property owned by Robin and Craig Brandt. This property is located on Elm Drive off Cypress Drive and west of Hooker Creek Road in Tehama County (APN: 006-390-41). This Grant would allow for the cleanup/abatement and proper recycling of approximately 316 passenger tires, 10 truck tires, 30 appliances, 12 refrigerators, 1 abandoned mobile home, 8 couches and mattresses and 6 trash piles illegally dumped on the Brandt Property. This accumulation of waste was illegally dumped on this property by unknown individuals and a neighboring property renter that has since abandoned the property he was renting. The clean up is cost prohibitive for the Brandt family. The Brandt's have recently fenced the entire property to prevent further illegal dumping on the site.

Grant funds are necessary to clean up the 31.5 tons of illegally dumped waste because this waste is located on private property, and therefore cannot qualify for funding from the Tehama County Road Department and California Department of Transportation. The property is zoned as an exclusive Agricultural District and as an Agricultural Preserve District; therefore, a Farm and Ranch Grant application must be submitted before the Agency can submit a Local Government Waste Tire Clean up and Amnesty Event Grant Application. The total Grant request proposed will be \$9,264.82 and if approved, the proposed cleanup completion date is scheduled for September 30, 2008.

**RECOMMENDATION:**

**MAYOR AND COUNCIL APPROVE RESOLUTION 01-22-08-01 APPROVING THE APPLICATION FOR A FARM AND RANCH SOLID WASTE CLEANUP AND ABATEMENT GRANT FOR BRANDT PROPERTY LOCATED OFF ELM DRIVE IN TEHAMA COUNTY, APN 006-390-41.**

**RESOLUTION NO. 01-22-08-01**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORNING  
APPROVING THE APPLICATION FOR A FARM & RANCH SOLID WASTE  
CLEANUP AND ABATEMENT GRANT BY THE TEHAMA COUNTY SANITARY LANDFILL  
AGENCY**

**for the following cleanup project:**

**Parcel # 006-390-41, Brandt Property located off Elm Drive, north of Cypress Drive and  
West of Hooker Creek Road in Tehama County, CA**

**WHEREAS**, the people of the State of California have enacted Senate Bill 1330 (Lockyer, Statutes of 1997, Chapter 2.5), which authorizes the California Integrated Waste Management Board (CIWMB) to award Farm & Ranch Solid Waste Cleanup and Abatement Grants (Grant) to eligible applicants to pay for designated costs of cleanup, abatement, or other remedial action related to the disposal of illegal solid waste on farm or ranch property; and

**WHEREAS**, the CIWMB requires as a condition of application that the applicant authorize by Resolution certain matters prior to the submission of the Grant application;

**NOW, THEREFORE, BE IT RESOLVED** that the City of Corning hereby:

1. Approves the submission of a Farm & Ranch Solid Waste Cleanup and Abatement Grant application for fiscal year 2007/2008 to the California Integrated Waste Management Board; and
2. Certifies that said applicant has, or will have sufficient funds in addition to funds provided by the grant to complete the project; and

**BE IT FURTHER RESOLVED THAT** the Solid Waste Director of the Tehama County Sanitary Landfill Agency, or a designee, is hereby authorized and empowered to execute in the name of the County of Tehama all necessary Farm & Ranch Solid Waste Cleanup and Abatement Grant documents, including, but not limited to, the application, the Grant Agreement, the Grant Payment Requests, and amendments necessary for the purposes of securing grant funds and for the implementation and completion of the Grant Project.



The foregoing Resolution was adopted by the City Council of the City of Corning this 22<sup>nd</sup> day of January 2008 by the votes listed below.

**AYES:  
OPPOSED:  
ABSENT:  
ABSTAIN:**

---

**Gary R. Strack, Mayor**

**ATTEST:**

---

**Lisa M. Linnet, City Clerk**

## **Brandt Property Proposal Narrative**

### **Need**

The Brandt Property located on Elm Drive off of Cypress Drive and west of Hooker Creek Road in Tehama County (APN:006-390-41), California is 39.40 acres of range land property zoned as an exclusive agricultural District and as an Agricultural Preserve District. Approximately 316 passenger tires, 10 truck tires, 30 appliances, 12 refrigerators, 1 abandoned mobile home, 8 couches and mattresses, and 6 trash piles were illegally dumped on the Brandt Property. There is approximately 31.5 tons of waste on the property. The current owners, Craig and Robin Brandt, were not aware of the waste being placed on the property. Some of the waste was placed by a previous tenant of a neighboring property. The neighboring tenant upon being approached by Tehama County Code Enforcement, abandoned the property he was renting, and is no longer living in Tehama County. His location is unknown. Ever since the neighboring tenant began dumping on the property, numerous other illegal dumpings by unknown individuals occurred on the site. The property is a well known illegal dumpsite. The cost of clean up is too expensive for the Brandt family to afford. If the waste were removed from the site, the property could be returned to a goat and cattle ranch.

Upon grant approval, the Tehama County Sanitary Landfill Agency will coordinate with Waste Tire Products of Orland to recycle the tires, and the Tehama County Public Works Department will cleanup the site and bring the waste to the Tehama County/Red Bluff Sanitary Landfill for proper disposal. Any recovered recyclables will be transported to the Material Recovery Facility located at the Tehama County/Red Bluff Landfill by the Tehama County Public Works Department.

Grant funds are necessary to clean up the tires on the property owned by Robin and Craig Brandt. The illegal disposal site is located on private property, and therefore can not qualify for funding from the Tehama County Road Department and California Department of Transportation. Aside from the California Integrated Waste Management Board Farm and Ranch Cleanup and Abatement Grant, there is a lack of funding available to clean up the illegal disposal site. The cost of the cleanup is too expensive for the Brandt's to afford. The Brandt's recently fenced the entire property to prevent further illegal dumping on the site. There have not been any prior cleanups to remediate the site.

The site is in need of clean up in order to abate a threat to public health, safety, and the environment. The waste is a public health and safety issue because it consists of disposable baby diapers, food containers, cans, bottles, egg cartons, plastic milk cartons, cardboard, food wrappers, and putrefied food that could transmit vectors and disease. Waste tires are prime habitat for mosquitoes which transmit West Nile Virus. Residents of the neighboring properties have a high risk of getting bitten by mosquitos and contracting West Nile Virus. If the waste was not on the property, it could be returned to active rangeland.

The site is eligible for clean up because it is zoned as an exclusive agricultural District and as an Agricultural Preserve District. The property in the past has been used to raise goats and cattle. Unauthorized disposal of waste has occurred on the property. The responsible parties, cannot be located for timely and proper remediation. One of the parties, the neighboring tenant, has since skipped town and can not be located. The Agency has not been able to identify those individuals that continue to dump on the site. Neither the applicant, nor the property owner, deposited, authorized or allowed another person to deposit the waste onto the property. The site is an illegal disposal site because it is not permitted and not exempt from obtaining a solid waste facility permit and is not a closed site. The site is in need of clean up in order to abate a threat to public health, safety, and the environment. The waste tires on the property are prime habitat for mosquitoes which transmit West Nile Virus. The putrescible waste is a public health and safety issue.

### **Goals and Objectives**

The Tehama County Sanitary Landfill Agency (Agency) will clean up the Brandt property illegal disposal site with funding from the California Integrated Waste Management Board Farm and Ranch Solid Waste Cleanup and Abatement Grant. The objective of the project is to remove all of the waste from the Brandt property, recover recyclables, and recycle all of the tires on the property. The Agency will coordinate with Waste Tire Products of Orland, and the Tehama County Public Works Department to fully remediate the illegal disposal site. Waste Tire Products will pick up and recycle the tires into crumb rubber. The Public Works Department will use a loader and 5 cubic yard dumpster to collect and transport the waste to the Tehama County/ Red Bluff Landfill. In order to be sensitive to the soil and vegetation, the proposed cleanup project will occur during the dry summer months. The waste is easily accessible from a dirt road that surrounds the property.

### **Evaluation**

The Agency will follow the timelines established in the work plan closely. The Agency will work diligently to ensure the objective of the project to clean up and properly recycle all of the waste disposed of on the Brandt property is conducted in a timely, cost effective, and environmentally sensitive manner. Objectives of the project will be accomplished and deemed a success when all of the waste on the property is collected, removed, transported, and properly salvaged, recycled, or disposed. Kristina Miller, solid waste program manager, will monitor and document the clean up process through “before”, “during”, and “after” photographs.

### **Illegal Disposal Prevention**

The Tehama County Sanitary Landfill Agency offers three free passenger tire collection events, a two week free agricultural tire collection event, free electronic waste collection events, and free pick up of one bulky item to discourage illegal disposal of solid waste. The Agency also engages in public education and outreach at the Tehama

County District Fair, the Dairyville Festival, and at local schools to encourage proper disposal of solid waste. Now that the property is fenced, illegal dumping on the property will be less likely to occur. In addition, local neighbors have agreed to monitor the site and act as surveillance to ensure illegal dumping does not occur.

**Brandt Property Illegal Disposal Site**

**Budget**

Task Description	Quantity	Per Unit Cost	Duration (# of hours/day)	Total Cost of Task	Staff or Contractor
<b>Disposal</b>					
Dispose of Municipal Solid Waste	31.5 tons	\$42.05 per ton		\$1,324.58	
passenger tires on rim	158	\$7.50		\$1,185.00	
passenger tires off rim	158	\$2.50		\$395.00	
trucks	10	\$10.00		\$100.00	
appliances	29	\$10.00		\$290.00	
refrigerator	11	\$13.00		\$143.00	
1 ammonia refrigerator	1	\$52.00		\$52.00	
couches	4	\$5.00		\$20.00	
mattresses	4	\$5.00		\$20.00	
computer monitors	4	\$0.00		\$0.00	
tv	2	\$0.00		\$0.00	
lawnmower		\$0.00		\$0.00	
1 kids power wheels		\$0.00		\$0.00	
50 shock absorbers		\$0.00		\$0.00	
1 mobile home	1	\$110.00		\$110.00	
			<b>Subtotal</b>	<b>\$3,639.58</b>	
<b>Materials</b>					
"No Dumping" Signs	6	\$50		\$300.00	Signs N Such
			<b>Subtotal</b>	<b>\$300.00</b>	
<b>Equipment and Personnel</b>					
One employee, loader equipment, and a 5 cy dump truck	10 round trips	\$462 per round trip		\$4,620.00	Tehama County Public Works
Project Coordinator- prepare reports			6 hours	\$159.72	SW Program Manager
			<b>Subtotal</b>	<b>\$4,779.72</b>	
<b>Administrative Costs</b>					
(max of 7% of cleanup costs allowed)					
Supervise site cleanup		\$26.62/hr.	8.66 hours	\$230.52	SW Program Manager
Manage site cleanup		\$63.00/hr	5 hours	\$315.00	Solid Waste Director
			<b>Subtotal</b>	<b>\$545.52</b>	
<b>Grand Total</b>				<b>\$9,264.82</b>	

## Farm and Ranch Solid Waste Cleanup and Abatement Grant Program

### Work Plan

#### Work Plan for Site 1-Brandt Illegal Disposal Site

Contact Mr. and Ms. Brandt regarding cleanup start date – **August 1, 2008**

**Task 1: Site Prep and Logistics – August 15- August 25, 2008**

1. Coordinate with Waste Tire Products and hauling company regarding clean up times and necessary on-hand equipment.
2. Take Before photographs
3. Ensure driveway to the tires is clear for trucks to pass

**Task 2: Solid Waste Removal – August 30-September 14, 2008**

1. Remove approx. 31.5 tons of waste including 158 passenger tires on rim, 158 tires off the rim, 10 truck tires, 41 appliances, 8 couches and mattresses, 6 computer monitors and televisions, 50 shock absorbers, 1 mobile home, and 6 garbage piles.

**Task 3: Solid Waste Disposal and Recycling – September 14-September 30, 2008**

1. Transport waste and recovered recyclables to Tehama County/Red Bluff Landfill
2. Transport tires to Waste Tire Products site in Orland, CA
3. Take photos of “work in progress”

**Task 4: Pictures– October 1, 2008**

1. Take photographs of cleaned up site

**Task 5: Prepare final report and payment request – October 5-10, 2008**

**ITEM NO: F-11  
APPROVE CONTRACT CHANGE  
ORDER 2 AND PROGRESS PAY  
ESTIMATE NO. 1 IN THE AMOUNT OF  
\$145,534.90 TO SUNRISE  
EXCAVATING, INC. FOR THE 2007  
STREET PAVING PROJECT  
JANUARY 22, 2008**

TO: HONORABLE MAYOR AND COUNCILMEMBERS  
OF THE CITY OF CORNING

FROM: STEPHEN J. KIMBROUGH, CITY MANAGER *STEVE*  
TOM RUSS, DIRECTOR OF PUBLIC WORKS *Tom*

**SUMMARY:**

Attached for City Council review are Contract Change Order No. 2 and a copy of Partial Pay Estimate No. 1 requesting payment of \$145,534.90 for the 2007 Street Paving Project. The Pay Estimate lists the original contract amount, any change orders/adjustments, work completed to date, retention amount and current amount due to the Contractor.

**BACKGROUND:**

The Project Engineer, Financial Consultant and the Director of Public Works have reviewed and approved this request.

Original Construction Contract	\$723,339.95
Contract Change Order No.1	\$84,238.00
<b>Proposed Contract Change Order No. 2</b>	<b>\$3,980.00</b>
Revised Contract Amount	\$811,557.95
<b>Proposed Partial Payment Estimate No. 1</b>	<b>\$145,534.90</b>
Retention To Be Held	\$14,553.49
<b>Current Amount Due To Contractor:</b>	<b>\$130,981.41</b>

**RECOMMENDATION:**

**MAYOR AND COUNCIL APPROVE CONTRACT CHANGE ORDER 2 AND  
PROGRESS PAY ESTIMATE NO. 1 IN THE AMOUNT OF \$145,534.90 TO SUNRISE  
EXCAVATING, INC. FOR THE 2007 STREET PAVING PROJECT.**

**CONTRACT CHANGE ORDER**

Order No. 2

Date: January 10, 2008

Contract for: 2007 Street Paving Overlay and Related Concrete Work Project

Owner: City of Corning, 794 Third Street, Corning, CA 96021

To: Sunrise Excavating, Inc., 17409 Clear Creek Road, Redding, CA 96001

You are hereby requested to comply with the following changes from the contract plans and specifications.

Description of Changes	DECREASE In Contract Price	INCREASE In Contract Price
<b>Extra Work at Valley Gutter Replacement</b>		
4 laborers @ \$50/hr. each = \$200/Hr. x 14 hrs. =		\$2,800.00
Material and equipment for removal/replacement of additional subgrade:		\$1,180.00
		Total: \$3,980.00

**JUSTIFICATIONS:**

1. One of the valley gutters proposed for replacement on South Street was too saturated under the valley gutter to provide adequate support for the new valley gutter and additional excavation was required to obtain sufficient compaction for the new valley gutter. The additional excavation and cost of the extra work was agreed to and authorized in the field between the inspector and the contractor.

The contract total including this and previous change orders will be: \$811,557.95

The contract completion date will be extended: 150-days (estimated completion 6-1-08)

This document will become a supplement to the Contract and all provisions will apply hereto.

Requested: \_\_\_\_\_

Date: \_\_\_\_\_

City of Corning

Recommended: 

Date: 01-10-08

J.E. (Ed) Anderson

Accepted: 

Date: 1-14-08

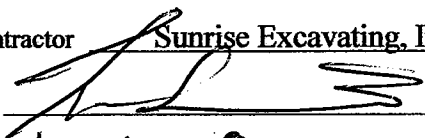

Sunrise Excavating, Inc.

<b>PARTIAL PAYMENT ESTIMATE</b>	
Corning; 2007 Street Reconstruction Project	Progress Payment Estimate No. 1

OWNER: City of Corning	CONTRACTOR: Sunrise Excavating	PERIOD OF ESTIMATE: FROM: 11-16, 2007 to 01-10, 2008
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CONTRACT CHANGE ORDER SUMMARY			ESTIMATE	
No.	Approval Date	Amount		
		Additions	Deductions	
1	Nov. 1, 2007	\$ 84,238.00		1. Original Contract..... \$723,339.95
2	Jan. 9, 2008	\$ 3,980.00		2. Change Orders..... \$ 88,218.00
				3. Revised Contract (1+2)..... \$811,557.95
				4. Work Completed (100%)..... \$145,534.90
				5. Stored Materials ..... 0
				6. Subtotal (4+5)..... \$ 145,534.90
				7. Retainage .....10%..... \$ 14,553.49
				8. Previous Payments..... \$ 0
				9. Amount Due (6-7-8)..... \$ 130,981.41
TOTALS		\$+ 88,218.00		
NET CHANGE		+ \$88,218.00		

<b>CONTRACT TIME</b>		
Original (days) <u>90</u>		
Revised <u>240</u>	On Schedule <input checked="" type="checkbox"/> Yes	Starting Date <u>11-16-07</u>
Remaining <u>150</u>	<input type="checkbox"/> No	Projected Completion <u>06-01-08</u>

<p><b>CONTRACTOR'S CERTIFICATION:</b></p> <p>The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work for which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.</p> <p>Contractor <u>Sunrise Excavating, Inc.</u></p> <p>By <u></u></p> <p>Date <u>1-14-08</u></p>	<p><b>ARCHITECT OR ENGINEER'S CERTIFICATION:</b></p> <p>The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.</p> <p>Engineer <u>Ed Anderson, City Engineer</u></p> <p>By <u></u></p> <p>Date: <u>January 10, 2008</u></p>
--	---

**APPROVED:**

Owner City of Corning

By \_\_\_\_\_

Date \_\_\_\_\_



ITEM NO.: F-12  
REQUEST APPROVAL OF NAME CHANGE FOR  
ECO RESOURCES, INC.  
JANUARY 22, 2008

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: STEPHEN J. KIMBROUGH, CITY MANAGER

STEVE

**SUMMARY:**

The attached letter from our Wastewater Treatment Plant and Sewer Contractor, ECO Resources, Incorporated, they are asking that the City approve a name change for their Company. ECO Resources, Inc. would now be known as SWWC Services, Incorporated.

There is no change in ownership of ECO Resources, but our Agreement does require Council approval.

**RECOMMENDATION:**

**MAYOR AND COUNCIL APPROVE THE CHANGE IN NAME FOR THE CITY'S WASTEWATER TREATMENT AND SEWER CONTRACTOR, ECO RESOURCES, INC. TO THEIR NEW NAME SWWC SERVICES, INC., A WHOLLY OWNED SUBSIDIARY OF SOUTHWEST WATER COMPANY.**



Southwest Water Company

RECEIVED  
DEC 19 2007  
CORNING CITY CLERK

December 11, 2007

Steve Kimbrough  
City Manager  
City Of Corning  
794 3Rd. St  
Corning, CA 96021

Dear Steve Kimbrough:

I am very pleased to announce that all of the companies that comprise Southwest Water Company are uniting to form a stronger, more effective provider of services for our water and wastewater utility customers. You may be accustomed to calling us ECO Resources, AQUA Services, Novus Utilities or Operation Technologies (OpTech), but we are all part of Southwest Water Company and will begin operating under that name in January 2008.

We are unifying under our common name as a public acknowledgment of the broader company consolidation that we are undergoing. Although each of these subsidiaries have a strong local or regional brand and have been operating as top performers in their respective markets, we have not taken full advantage of our size and nation-wide resources. By unifying into one entity, we will be able to implement the best practices from each of our subsidiaries across our enterprise.

You may not be aware of the full scope of our operations. We are an American owned company, established in the 1920's, with assets of over \$520 million. We operate over 650 contracts for clients in 10 states through the talents of our 1,300 skilled employees. Over 2 million people in the US rely on us to provide them with essential water and wastewater services. For some of our clients, we operate and maintain their entire public works departments.

As we consolidate our subsidiaries, we will make some changes in how we operate internally. These will not be apparent to you or your constituencies, but you will start to see the benefit of the improvements we are making. We are investing in the best technologies and implementing best industry practices across the enterprise to ensure we accomplish our goals to:

- Improve customer service by upgrading the underlying systems that support the company and our clients (call center, billing and collection, human resources, information technology, etc.)

- Enhance our compliance and safety capabilities by implementing a nationwide training program and management structure to oversee this critical component of our ability to help you better manage your assets
- Enhance procedures that enable us to utilize our technical expertise from different regions to solve complex customer problems wherever they occur
- Enhance our nationwide training, recruiting and retention programs to attract and retain the best operators and support staff in the country

We have already begun some of these programs including consolidation of our Texas call centers to improve customer service. By combining these centers, we are able to upgrade to a new telephony system that will reduce customer hold times and has a greater capacity for call volume, enabling us to handle more calls in a timely fashion. Plus, the new system will support the kinds of added functionality that customers have asked for, including automated attendant features such as self service account information and payment by credit card.

We also initiated a program to consolidate all of our back office support functions, including billing, accounting and procurement. We have undertaken this significant investment to improve customer service while generating a more efficient cost structure that will enable us to better manage the increasing costs of doing business.

As part of our consolidation, we have streamlined our legal structure as well and all of our service companies are now included in one legal entity – SWWC (Southwest Water Company) Services Inc. We have asked, or will be asking you in the next few weeks, to assign our current contracts from the subsidiary name to SWWC Services Inc. and I want to thank all of you who have helped us in our efforts so far.

If you are interested in learning more about our new enhancements, I invite you to visit our website at [swwc.com](http://swwc.com), where I have a recorded message about some of the changes in our "operations" section.

Thank you for your loyalty over the years, and please be assured that we will provide not only the level of service to which you have become accustomed, but an increasing level of service at competitive cost in the near future.

Sincerely,



Mark A. Swatek  
Chairman and CEO  
Southwest Water Company



## ECO Resources, Inc.

A Southwest Water Company

December 28, 2007

City of Corning  
Steve Kimbrough  
794 Third Street  
Corning, CA 96021

Re: Agreement between City of Corning and ECO Resources, Inc.,  
dated June 1, 2003 (the "Professional Services Agreement")

Dear Mr. Steve Kimbrough:

We are happy to tell you that **ECO Resources, Inc.** will be merging into SWWC Services, Inc., a wholly-owned subsidiary of Southwest Water Company. The business of **ECO Resources, Inc.** will continue to be operated as before with no noticeable change to its customers or suppliers. This organizational change results in a stronger and more diversified business entity.

For technical reasons, it would be appreciated if you would, by signing and returning a copy of this letter in the enclosed self-addressed envelope, acknowledge your receipt of this letter and your consent to rights under the Agreement being exercised by SWWC Services, Inc.

We look forward to a continued mutually beneficial relationship.

Very truly yours,

SWWC SERVICES, INC., formerly  
**ECO Resources, Inc.**

By: Thomas O'Neill  
Name: Thomas O'Neill  
Its: Regional Vice President, Western Region

Acknowledgement and Consent:

City of Corning

By: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

ITEM NO: F-13  
RESOLUTION NO. 01-22-08-02; A  
RESOLUTION DESIGNATING A BUS  
LOADING/ UNLOADING ZONE ON EDITH  
AVENUE AND RESOLUTION NO. 01-22-  
08-03; A RESOLUTION DESIGNATING A  
NO PARKING ZONE ON A PORTION OF  
EDITH AVENUE  
JANUARY 22, 2008

TO: HONORABLE MAYOR AND COUNCILMEMBERS  
OF THE CITY OF CORNING

FROM: STEPHEN J. KIMBROUGH, CITY MANAGER  
TOM RUSS, PUBLIC WORKS DIRECTOR *Tom*

*STEVE*

**SUMMARY:**

Adoption of City Ordinance No. 628 at the January 8, 2007 Council meeting to Rescind Section 10.28.165 of the Municipal Code (Ordinance No. 538) regarding limited parking on Blackburn Avenue and Edith Avenue presents a need for a bus loading and unloading designation and for parking restrictions surrounding the existing mid block street crosswalk at 240 Edith Avenue.

**BACKGROUND:**

Staff recommends the following action:

- Designate a Bus Loading/Unloading Zone located 471 feet southerly of Blackburn Avenue and extends southerly 40 feet from that position.
- Designate a No Parking Zone beginning 411 feet southerly of Blackburn Avenue and extends southerly for an additional 60 feet, therefore, restricting parking 25 feet north and 25 feet south of the mid block street crosswalk.
- Ordinance No. 628 was introduced to City Council at the December 11, 2007 Council meeting it was adopted by City Council at the January 8, 2008 Council meeting. Ordinance No. 628 shall take effect and be in force 30 days from January 8, 2008.

**RECOMMENDATION:**

**MAYOR AND COUNCIL ADOPT:**

- **RESOLUTION 01-22-08-02; A RESOLUTION DESIGNATING A BUS LOADING/UNLOADING ZONE LOCATED 471 FEET SOUTHERLY OF BLACKBURN AVENUE AND EXTENDS SOUTHERLY 40 FEET FROM THAT POSITION TO BECOME EFFECTIVE 30 DAYS FROM JANUARY 8, 2008 AND,**
- **RESOLUTION 01-22-08-03; A RESOLUTION DESIGNATING A NO PARKING ZONE BEGINNING 411 FEET SOUTHERLY OF BLACKBURN AVENUE AND EXTENDS SOUTHERLY FOR 60 FEET, THEREFORE, RESTRICTING PARKING 25 FEET NORTH AND 25 FEET SOUTH OF THE MID BLOCK STREET CROSSWALK TO BECOME EFFECTIVE 30 DAYS FROM JANUARY 8, 2008.**

**RESOLUTION NO. 01-22-08-02**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF CORNING  
DESIGNATING  
A LOADING/UNLOADING ZONE  
AT 240 EDITH AVENUE**

**WHEREAS, the California Vehicle Code allows municipalities to designate certain locations on public streets within the City as Loading/Unloading zones, and**

**WHEREAS, the City of Corning has authorized by Ordinance 564 a procedure to regulate the stopping, parking or standing of vehicles by Resolution.**



**NOW THEREFORE BE IT RESOLVED, that the following location is hereby designated a "Loading/Unloading Zone" pursuant to the authority set forth in California Vehicle Code, section 21458 and in the above referenced Ordinance of the City of Corning:**

**This Loading/Unloading Zone will be located 471 feet southerly of Blackburn Avenue and extend southerly 40 feet from that position along Assessor's Parcel No. 69-260-31 located at 240 Edith Avenue.**

**City Ordinance No. 628 was introduced to City Council at the December 11, 2007 regular City Council meeting it was adopted by City Council at the January 8, 2008 regular City Council meeting. Ordinance No. 628 shall take effect and be in force 30 days from January 8, 2008.**

**The foregoing Resolution shall take effect 30 days from January 8, 2008.**

**The foregoing Resolution was considered by the City Council at a regular meeting of the City Council of the City of Corning on the 22nd day of January 2008 and upon a motion duly made and seconded was passed and adopted by the following votes:**

**AYES:**

**NOES:**

**ABSENT OR NOT VOTING:**

---

**GARY R. STRACK, MAYOR**

**ATTEST:**

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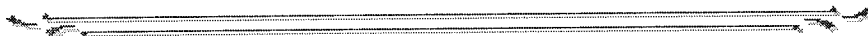
**LISA M. LINNET, CITY CLERK**

**RESOLUTION NO. 01-22-08-03**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF CORNING  
DESIGNATING A NO PARKING ZONE**

**WHEREAS, the California Vehicle Code allows municipalities to designate certain locations on public streets within the City as No Parking Zones, and**

**WHEREAS, the City of Corning has authorized by Ordinance 564 a procedure to designate No Parking Zones by Resolution.**



**NOW THEREFORE BE IT RESOLVED, that the following location is hereby designated a "No Parking Zone" pursuant to the authority set forth in California Vehicle Code, section 22507 and in the above referenced Ordinance of the City of Corning:**

**This No Parking Zone will begin 411 feet southerly of Blackburn Avenue and extend southerly for an additional 60 feet, therefore, restricting parking 25 feet north and 25 feet south of the mid block street crosswalk.**

**City Ordinance No. 628 was introduced to City Council at the December 11, 2007 regular City Council meeting it was adopted by City Council at the January 8, 2008 regular City Council meeting. Ordinance No. 628 shall take effect and be in force 30 days from January 8, 2008.**

**The foregoing Resolution shall take effect 30 days from January 8, 2008.**

**The foregoing Resolution was considered by the City Council at a regular meeting of the City Council of the City of Corning on the 22nd day of January 2008 and upon a motion duly made and seconded was passed and adopted by the following votes:**

**AYES:**

**NOES:**

**ABSENT OR NOT VOTING:**

---

**GARY R. STRACK, MAYOR**

**ATTEST:**

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**LISA M. LINNET, CITY CLERK**

ITEM NO: I-14  
INTRODUCE ORDINANCE 629 TO  
APPROVE CHANGES TO FLOOD PLAIN  
ORDINANCE NO. 470  
January 22, 2008

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: STEPHEN J. KIMBROUGH, CITY MANAGER  
JACK ALEXANDER, BUILDING OFFICIAL

STEVE  
M

**BACKGROUND:**

The City of Corning entered the National Flood Insurance Program on August 16, 1982. The City set standards of construction in all areas of special flood hazards.

**SUMMARY:**

On Tuesday, August 7, 2007 Mr. Jerry Bare from Department of Water Resources visited my office and conducted a Community Assistance Visit. He reviewed our Flood Insurance Program Ordinance. He indicated that our ordinance needs to be updated and the following section changed to meet Floodplain Management Regulations.

Section 15.17.150 (A)(4) needs to be replaced with the following language: "The proposed development does not adversely affect the carrying capacity of areas where base flood elevations have been determined but a floodway has not been designated. This means that the cumulative effect of the proposed development when combined with all other existing and anticipated development will not increase the water surface elevation of the base flood more than 1 foot at any point within the City of Corning; and"

Section 15.17.150 (A) also needs a subsection: "(5) All letters of Map Revision (LOMR) for flood control projects are approved prior to the issuance of building permits. Building permits must not be issued based on Conditional Letters of Map Revision (CLOMR). Approved CLOMR allow construction of the proposed flood control project and land preparation as specified in the 'Start of construction' definition."

All references to Planning Director in Chapter 15.17 need to be replaced with Building Official, including the reference in Chapter 15.17.150 (B)

Language in Chapter 15.17.220 (F) needs to be replaced with: "Any applicant to whom a variance is granted shall be given written notice over the signature of a community official that:

(1) The issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage, and

(2) Such construction below the base flood level increases risks to life and property. It is recommended that a copy of the notice shall be recorded by the Floodplain Administrator in the Office of the Tehama County Recorder and shall be recorded in a manner so that it appears in the chain of title of the affected parcel of land."

Add new Standards for Recreational Vehicles to Section: 15.17.190 as subsection (C) to state:

**(C). All Recreational Vehicles Placed In Zones A 1-30, AH and AE will either:**

- 1. Be on the site for fewer than 180 consecutive days or**
- 2. Be fully licensed and ready for highway use. A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security device, and has no permanently attached additions; or**
- 3. Meet the permit requirements of section 15.17.130, of this ordinance and the elevation and anchoring requirements for manufactured homes in 15.17.190.**

**RECOMMENDATION:**

**MOVE TO INTRODUCE AND READ THIS ORDINANCE BY SHORT TITLE APPROVING CHANGES TO CORNING'S FLOODPLAIN ORDINANCE SO THAT IT COMPLIES WITH THE NEW REQUIREMENTS OF THE DEPARTMENT OF WATER RESOURCES AND WITH CURRENT FLOODPLAIN MANAGEMENT REGULATIONS.**

## **ORDINANCE NO. 629**

### **AN ORDINANCE OF THE CITY OF CORNING AMENDING CHAPTER 15.17 OF THE CORNING MUNICIPAL CODE REGARDING FLOOD DAMAGE PREVENTION**

**The City Council of the City of Corning does ordain as follows:**

**Section 1.** Section 15.17.150(A)(4) of the Corning Municipal Code is hereby rescinded in its entirety and replaced with the following new language:

**“4. The proposed development does not adversely affect the carrying capacity of areas where base flood elevations have been determined but a floodway has not been designated. This means that the cumulative effect of the proposed development when combined with all other existing and anticipated development will not increase the water surface elevation of the base flood more than 1 foot at any point within the City of Corning.”**

**Section 2.** Section 15.17.150(A) shall have the following new language added as subsection (5):

**“5. All letters of Map Revision (LOMR) for flood control projects are approved prior to the issuance of building permits. Building permits must not be issued based on Conditional Letters of Map Revision (CLOMR). Approved CLOMR allow construction of the proposed flood control project and land preparation as specified in the ‘Start of construction’ definition.”**

**Section 3.** Section 15.17.220(F) is hereby rescinded in its entirety and replaced with the following new language:

**“F. Any applicant to whom a variance is granted shall be given written notice over the signature of the Floodplain Administrator that:**

**(1) The issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage, and**

**(2) Such construction below the base flood level increases risks to life and property. A copy of the notice shall be recorded by the Floodplain Administrator in the Office of the Tehama County Recorder in a manner so that it appears in the chain of title of the affected parcel of land.”**

**Section 4.** Section 15.17.190 shall have the following new language added as subsection C:

**“C. All Recreational Vehicles Placed In Zones A 1-30, AH and AE will either:**

- 1. Be on the site for fewer than 180 consecutive days; or**
- 2. Be fully licensed and ready for highway use (a recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security device, and has no permanently attached additions); or**

3. **Meet the permit requirements of section 15.17.130, of this ordinance and the elevation and anchoring requirements for manufactured homes in 15.17.190.”**

**Section 5.** Chapter 15.17 shall have any and all references to “Planning Director” changed to read “Floodplain Administrator” wherever such references appear throughout the Chapter.

**Section 6.** The foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Corning held on **January 22, 2008** and adopted at a regular meeting of the City Council of the City of Corning held on **February 12, 2008** by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

It shall take effect and be in force thirty (30) days from the date of its passage, and before the expiration of fifteen (15) days after its passage, it or a summary of it, shall be published once, with the names of the Councilpersons voting for and against the same, in a newspaper of general circulation in the County of Tehama.

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**Gary R. Strack, Mayor  
City of Corning**

**ATTEST:**

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**Lisa M. Linnet, City Clerk  
City of Corning**

**ITEM NO: I-15  
MID-YEAR BUDGET REVIEW  
AND GENERAL DISCUSSION  
JANUARY 22, 2008**

**TO: HONORABLE MAYOR AND COUNCIL MEMBERS**

**FROM: STEPHEN J. KIMBROUGH, CITY MANAGER**

**SUMMARY:**

Here is the Mid-Year Budget Report for City Council review. The Mid-Year Budget Review is just one stop on the annual cycle of program planning conducted by the City Council and its Managers. In April, Staff will present the Annual Capital Improvement Program for City Council review and approval. This "CIP" lists the future needs for capital facilities, including buildings and street improvements, and also includes proposed added service programs, which have been identified in the Community. Then in June the City Council receives the "Annual Program of Service and Proposed Budget"; this important plan explains, in detail, each City Service and its cost of delivery. It integrates the "CIP" and proposed new services into the Program of Service for City Council review with City Staff followed by Council Adoption.

Overall, the Mid-Year Budget Report reflects the City's revenues and expenditures in line with, if not a little better, the projections made in June when the Annual Program of Service and Budget were adopted.

**REVENUES:**

Careful attention should be paid as always to the **General Fund** revenue reports. These revenues remain strong and have added to the City "Available Reserve". Staff is still having problems with two Hotels who are not current. Take a look at some **General Fund historical information** researched by the City's Outside Accountant.

<b>REVENUE</b>	<b>through 12-31-05</b>	<b>through 12-31-06</b>	<b>through 12-31-07</b>
Sales Tax	\$813,181	\$1,020,963	\$969,050
TOT	\$102,703	\$193,472	\$293,789
Property Tax	arrives in January		
Total	\$1,594,211	\$1,613,040	\$1,603,343

This historical view shows the City is strong as long as we continue to be conservative in our spending. The importance of Sales Tax growth is clear; it is down by 5%, \$52,000, so far this year due to a low summer (the Summer Quarter was down \$32,000 or 6%). In Late January the State's make-up for the sales tax taking will arrive. Transient Occupancy Tax should be about \$100,000 for half the year and is inflated by the recovery of delinquent tax.

Along with the Property Tax payment, the City will recover the loss of Motor Vehicle License Fees (motor vehicle in-lieu) taken by the State.

The Adopted Program of Service (June 2007) notes that the City is currently in a period where we hold down new commitments for service while we grow revenues to protect the major investments made in Personnel and Infrastructure.

The State enacted Economic Recovery Act or "Triple flip" changed the Sales Tax distribution; the State is taking one quarter of all of the Cities' and Counties' Sales Tax to pay off State debt incurred prior to Governor Schwarzenegger taking office. For Corning, this amounts to one half million dollars out of the current year's budget! The Legislature in this same law promised to make that up through a transfer back of the Property Tax collected Countywide.

Budget projections reflect the expected Sales Tax and Triple flip money to be received. The negative impact of this "TAKING" by the State is the delay in receiving the Triple flip money. This appears to cause the City to receive an amount less than earned, because the triple flip money is an estimate based upon the prior year's actual sales tax. The calculations for the next year are supposed to make up this loss... a year late! Current State projections still forecast the retirement of the Economic Recovery Act by January 2010, two full years from now.

In Fiscal Year 2004-2005 the City **Sewer "Enterprise"** lost the sewer treatment income from Bell Carter Olive Company after the Company developed its new waste water treatment capability. The impact on the Sewer Enterprise Fund from the withdrawal of Bell Carter from City wastewater treatment forced the City to incrementally increase the monthly Sewer Service Charge over several years to make up for the loss. The sewer operating reserve was projected to have its first positive balance in FY 2011-12, but is now expected to be positive this year in FY 2007-8.

Note that a nominal inflation rate of 3% in Operating expenditures in Sewer will return the City to a deficit. Operating expenses will need to be reduced to keep the balance. The last annual 3% Sewer rate increase in the current resolution occurs on April 1, 2013. Hopefully, the increase in residential occupancies will maintain a positive balance.

The long term plan of sewer rate increases and the creation of a "Sewer Rate Stabilization Fund" currently totaling \$438,374, made it possible for the City to still qualify for a \$4 million bond issue to expand **the Waste Water Treatment Plant** in order to provide **sufficient capacity for the next 20 years (about 1,700 more homes)**.

The **Water Enterprise Fund** spread sheet shows the history and future projections of income and expense. The water revenues and expenditures are in-line with our plan to only project the increase in revenues annually by a nominal inflation rate of 3% and to limit expenditures to 3%. The increase in residential occupancies should also have a positive effect on the Water Enterprise Fund.

As shown on the Water Enterprise System spreadsheet, the cumulative operating reserve as of June 30, 2007 was \$192,971. The reserve is projected to grow. This growth will allow the City to fund an operating reserve of \$500,000. That will protect the operations of the system from income fluctuations and emergency repairs. The City will also be able to fund future upgrades of the existing water system including well refurbishment and the construction of two (2) new well houses. In addition to water well improvements, the Water Enterprise needs to fund an aggressive street repair program where pavement failure has occurred.

City Staff is exploring the financing of two new water wells at an estimated cost of \$500,000 each. Presently the USDA Rural Development has much better terms than the State-wide bond pool. Staff will submit a preliminary application to USDA in the coming months in order to make a firm recommendation to the City Council.

The **Street Maintenance Fund Status** spread sheet reflects the actual revenue and expenditures for the past fiscal year and estimates for this year. With only \$141,961 coming to the City in State Gas Tax funds, \$674,360 is budgeted from the General Fund to support maintenance this current year and another \$78,000 comes from the General Fund to pay for all street lighting and signals.

As noted in prior years, the taking of State Transportation monies by former Governor Davis in order to balance the State Budget put an end to Corning Public Works' aggressive street rehabilitation program. Gas Taxes are collected by the State and apportioned on the basis of population to the cities.

**For Street Maintenance, the State should provide Corning**

- \$141,961, up from \$137,167 in Gas Tax (**that's it; \$20 per resident per year<sup>1</sup>**);
- the City should also receive \$131,000 from the County Local Transportation Fund ("LTF" is money not needed for county-wide regional transit), and
- No money will be received this year in State Traffic Congestion Relief funds (Prop. 42 sales tax from fuel sales).

**All of these "gas taxes" only total \$272,961. This is only \$38 per city resident to maintain all City streets!**

The **other fund reports** are included in the Mid-year report package on two pages.

The monthly Department Reports are also provided through December 31, 2007.

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<sup>1</sup> January 1, 2007 population estimate from state is 7,179

# General Fund Summary

Updated November 27, 2007

Here is the **Last Year's 2006 - 2007 Budget** as amended during the year.

	<u>Approved Budget</u>	<u>June Actual</u>	<u>July 10, 2007 Year End "Guess"</u>	<u>Final Audit<sup>1</sup></u>
Budgeted Revenue	\$3,920,250	\$4,838,222	\$4,840,000	\$4,865,085
Budgeted Expenditures	\$4,219,334	\$4,189,990	4,250,000	\$4,081,406
Budget Net	\$ (294,084)	\$ 648,232	\$ 590,000	\$ 783,679
<b>Plus expected net revenue for Year End</b>			<b>\$ 590,000</b>	<b>\$ 727,679 adjusted</b>
<b>General Fund Beginning Balance July 1, 2006<sup>2</sup></b>			<b>\$ 868,908</b>	<b>\$ 847,335 adjusted</b>
<b>General Fund Ending Balance June 30, 2007</b>				<b>\$1,575,014 actual</b>
<b>Less Operating Reserve set by Policy \$500,000 plus \$200,000 =</b>	<b>\$ 700,000</b>			
<i>Since 2002, the "Operating Reserve" was set at \$500,000. Effective July 1, 2007, the One Time Delinquent TOT in amount of \$172,478 along with a portion of Available Reserve increased the Operating Reserve to \$700,000 to insure sufficient cash flow for operations. \$700,000 only represents 13% of the 07-08 Adopted Budget</i>				
<b>Uncommitted General Fund Reserve Available for next year</b>			<b><u>year end guess</u> \$ 931,386</b>	<b><u>actual</u> \$1,047,492<sup>3</sup></b>

## Adopted 2007 - 2008 Annual Budget

Projected Revenue	\$4,382,750	
Proposed Operating Expenditures	\$4,573,499	<i>Minimum Essential Funding</i>
New Revenues Needed	\$ 190,749	

New Programs should be avoided, if possible, until the Projected Revenue as shown above consistently exceeds the Minimum Essential Expenditures. The Adopted General Fund Budget, below, is balanced through the use of Reserves and provides for the continuation of City Services approved by the City Council; the Budget total of \$5,199,961 now includes the Funding for Important Projects added by City Council.

<b>Projected Revenue</b>	<b>\$4,382,750</b>		<b>\$4,382,750</b>
Plus Available Reserve [Includes Insurance Dividend received]	931,386	Actual	\$1,047,492
Add the NCCSIF Insurance Dividend arriving in July <sup>4</sup>	Received		
<b>Total General Funds Available</b>	<b>\$5,314,136</b>		<b>\$5,430,242</b>
<b>Proposed Operating Expenditures<sup>5</sup></b>	<b>\$4,573,499</b>		
Additional Flying J payback (above Budget)	31,252		
<b>Additions by City Council</b>	<b>594,260</b>		<i>amended</i>
<b>Final Adopted Budget</b>	<b>\$(5,199,011)</b>		<b>\$(5,199,961)</b>
<b>Estimated uncommitted "Available Reserve"</b>	<b>\$ 115,125</b>		<b>\$ 230,281</b>
<i>(The Council then set aside an added \$100,000 of this Available Reserve to Street Projects on July 10, 2007)</i>			
<b>Net Available</b>	<b>\$ 15,125</b>	<i>Actual</i>	<b>\$ 130,281</b>

The report titled "FUNDING FOR IMPORTANT DEPARTMENT PROJECTS" lists the City Departments' Proposed Projects as described in the Adopted Capital Improvement Program<sup>7</sup>.

The City Council funds one time projects or program commitments with that portion of the Reserve or savings not essential for cash flow and emergencies. This usable portion of the General Fund Reserve is called the "Available Reserve".

<sup>1</sup> June 30, 2007 "Comprehensive Annual Financial Report" page 41; note adjustments at bottom of page

<sup>2</sup> Source: Annual Audit

<sup>3</sup> Ending Balance June 30, 2007 of 1,575,014 + \$172,478 - \$700,000 = \$1,047,492 available for Projects.

<sup>4</sup> The City is a member agency of the Northern California Cities Self Insurance Fund for Liability and Workers' Compensation Insurance.

<sup>5</sup> . . . . .

# STREET MAINTENANCE FUNDS STATUS: OCTOBER 17, 2007

FUND	GAS TAX	Prior Year 2006-2007 (1)		Current Year 2007-2008				
		Beginning Balance (6-30-06)	ACTUAL Revenues	ACTUAL Expenditures	ACTUAL Balance	Expected Revenues	Proposed Expenditures	Projected Balance
109	2105	\$48,929	\$46,714	\$42,959	\$51,684	\$49,348	\$93,159	\$7,873
110	2106	\$29,530	\$33,828	\$60,471	\$12,887	\$33,336	\$33,701	\$12,522
111	2107	\$39,064	\$60,377	\$38,823	\$80,618	\$57,835	\$74,870	\$43,583
112	2107.5	\$282	\$2,042	\$2,175	\$149	\$2,200	\$2,200	\$149
114	LTF (2)	\$34,337	\$121,386	\$100,901	\$54,822	\$131,000	\$162,350	\$23,472
115	State Traffic Con. Relief (3)	\$19,921	\$52,862	\$33,921	\$38,982	\$500	\$27,000	\$12,482
<b>SPECIAL PURPOSE FUNDS</b>								
105	Rural Planning-Roads (5)	\$9,209	\$29,072	\$21,250	\$17,031	\$31,000	\$32,420	\$15,811
108	Fed. TEA & RSTP (6)	\$98,467	\$34,979	\$83,257	\$40,189	\$1,800	\$35,000	\$6,989
118	Safe Routes to School	\$0	174,163	\$242,005	(\$67,842)	\$67,842	\$0	\$0
120	Fed. TEA for Downtown (7)	(\$13,239)	\$20,000	\$7,120	(\$359)	\$0	\$16,500	(\$16,859)
365	Curb & Gutter Revolving (4)	\$16,482	\$703	\$0	\$17,185	\$7,000	\$19,500	\$4,685
345	Drainage Improvements	\$53,131	\$30,232	\$3,658	\$79,705	\$11,500	\$3,000	\$88,205
116	Traffic Mitigation	\$30,673	\$93,932	\$98	\$124,509	\$0	\$0	\$124,509
001	Gen Fund Spt. of Maint. (8)	No Carryover	\$138,755	\$138,755	\$0	\$674,360	\$674,360	\$0
001	Gen Fund Spt. of Street & Traffic Lights	No Carryover	\$78,000	\$78,000	\$0	\$78,000	\$78,000	\$0
				<b>Expected</b>			<b>Proposed</b>	
				<b>\$843,391</b>			<b>\$1,252,060</b>	

- 1- State no longer provides early projections; City must use prior year's estimates
- 2- Local Transportation Funds come to the City through the County; they are generated by a Statewide transportation sales tax (special quarter cent gas tax) approved by the Voters as the Transportation Development Act or TDA. 2007-08 Est. \$128,000; REVISED 10-16-07 \$126,669
- 3- Prop. 42 Gas Sales Tax Monies for Maintenance. Agreement of Cities and Counties with the Governor suspended income for 2006-07 & 2007-08 current \$ are payment for pa
- 4- Curb & Gutter Revolving Fund makes loans to property owners who install curb & gutter where there were none. Fund balance exceeds needs and \$90000 was returned to the General Fund in FY 2005-2006.
- 5- Restricted for Transportation Planning Activities. OWP monies: for FY 07-08; 10-16-07 est. R/STIP \$20,000; Aviation \$8,000; GIS \$3,000. For 06-07 \$18,000; \$8,000;\$3,000; R-STP and TEA funding ended 6-30-02; \$15,181 R/STIP & \$20,323 TEA received per TTC Final Budget 02/03 Total \$35,504;
- 6- though no future funds are projected, the TTC distributed an additional \$35,530.04 to Corning from its funds.
- 7- The City received approval for funding of the downtown streetscape and lighting improvements from Federal Transportation Enhancement Act restricted to this type of project and not available for street maintenance. The initial funding is for the project study and engineering report called a "PS&E".
- 8- Includes General Fund support in Streets, Street Projects, Public Works Administration and Engineering including Development Engineering

**SEWER ENTERPRISE SYSTEM**

The Following Table Illustrates the Effects of Bell Carter withdrawing as a Sewer Service Customer. A Nominal 3% inflation rate is built into both Revenue & Expenditures of the Sewer Enterprise System.

	CURRENT PROJECTED												
	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13
<b>HISTORICAL (ACTUAL)</b>													
Sewer System Revenues	980,023	1,018,176	1,036,819	1,051,670	932,698	1,054,360	1,169,717	1,252,685	1,365,427	1,406,389	1,448,581	1,492,039	1,536,800
Service Charges (1)	3%	3%	3%	3%	9%	9%	9%	9%	9%	3%	3%	3%	3%
Annual Rate Change	2,620	2,965	5,020	13,861	26,449	2,620	8,030	3,000	3,000	3,000	3,000	3,000	3,000
Connection Fees	14,857	4,099	6,019	3,266	2,159	0	0	5,000	5,000	5,000	5,000	5,000	5,000
Interest Income	6,807	7,000	3,676	4,912	11,037	0	7,154	3,600	3,600	3,600	3,600	3,600	3,600
Other Revenues	1,004,300	1,039,813	1,051,534	1,073,709	972,343	1,056,980	1,184,901	1,264,285	1,377,027	1,417,989	1,460,181	1,503,639	1,548,400
<b>Total Revenues</b>													
Sewer System Operation and Maintenance Expenses (2) (Exclusive of Capital Expenditures and Depreciation)	823,537	909,055	856,642	939,926	971,199	1,005,577	1,113,426	1,101,444	1,156,516	1,214,342	1,275,059	1,338,812	1,405,753
Net Revenues from Sewer Enterprise System (Total Net Revenues Available for Installment Payments)	180,763	130,758	194,892	133,783	1,144	51,403	71,475	162,841	220,510	203,647	185,122	164,827	142,647
1997 COP (3)	39,617	40,234	39,810	39,370	39,370	Paid Off							
1999 COP - USDA (4)	98,804	98,779	98,804	98,749	98,742	98,696	98,694	99,220	99,195	99,211	99,220	99,195	99,211
2005 COP - SERIES A (& Wedbush Estimated Installment Payments)							47,443	37,435	37,994	38,482	37,922	37,322	37,653
Sewer & Equip Replacement Trnsf (5)		0	0	0	15,800	16,300	16,800	17,300	17,800	18,300	18,800	19,400	20,000
WWTP Repl. Fund Transfer	30,000	30,000	35,000	35,000	40,000	40,000	45,000	50,000	50,000	50,000	55,000	55,000	60,000
Annual Net Income *	12,342	(38,255)	21,278	(39,336)	(192,768)	(151,036)	(89,019)	(3,679)	53,515	36,137	12,102	(8,768)	(36,564)
Required Adjustments (6)		(12,334)	(22,594)	(12,410)	28,960	(6,012)	23,550						
Net Operating Reserve **	417,409	366,820	365,504	313,758	149,950	(7,098)	(72,567)	(76,246)	(22,731)	13,406	25,507	16,739	(19,825)
Sewer Stabilization Fund Reserve	71,916	73,734	75,101	76,146	403,500	417,444	438,374						
Sewer Capital Improvement	4,921	10,303	11,255	55,742	82,845	107,978	132,279						
Sewer Capital Replacement	199,398	94,202	67,227	53,245	42,173	59,876	49,753						
WWTP Expansion Fund (Net of Loan)	384,225	428,496	245,736	85,282	(17,194)	(33,200)	145,051						
WWTP Capital Replacement Fund	247,770	237,590	171,756	206,547	246,138	271,199	327,375						
New WWTP Expansion Project													

1) First rate change funding the sewer line Replacement Project occurred 04/01/97 (decrease by 5%) and appeared in the 1996-97 column and continues through 4/1/03 (+3%) in seven year rate plan ending in the 2002-2003 column. Three percent (3%) inflationary rate increases are forecasted beginning 4/1/04 and continuing. First yr of Bell Carter Withdrawal is 2004-2005; loss will be \$240,000 per yr; Revenue - 1,068,000 - 240,000 X 1.09= 902,250 income after loss.

2) Operation & Maintenance is projected to increase at an inflationary rate of 5% per year

3) 1997 COP for 3,500,000 Wedbush Morgan through the City of Corning Public Finance Corporation funded Phase 1 of the Water and Sewer Line Replacement 80% Water - 20% Sewer

4) Total Debt \$2,042,000 including H99 Sewer (322,000) at 4.375% interest

5) Sewer & Equipment Replacement is funded this year for the first time. Set aside for Equipment Replacement was suspended until the first 7 year series of rate increases was done.

6) Adjustment required to bring reserves to its modified balance due to prior period adjustments, and interfund activity.

\* Net income per general ledger less principal loan payments  
 \*\* Net Operating Reserve will not equal Fund Balance. Consists of Operating Fund (610) Cash and Accounts Receivable  
 Less Accounts Payable and Interest Payable only. All other Assets and Liabilities not included.

# WATER ENTERPRISE SYSTEM

The Following Table Illustrates the History and the Revenue, Expenditures and Coverage of the Debt Service for the Water Enterprise System

	CURRENT PROJECTED												
	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13
<b>Water System Revenues</b>	824,812	926,781	953,811	1,051,970	1,061,576	1,119,836	1,094,370	1,188,034	1,223,675	1,260,385	1,298,197	1,337,143	1,377,257
Service Charges (1)	8.75%	8.75%	4.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Annual Rate Change	2,496	2,067	3,380	9,608	7,658	2,408	1,742	1,000	1,000	1,000	1,000	1,000	1,000
Connection Fees	245	14,794	0	1345	1141	1928	1000	0	0	0	0	0	0
Interest Income	2,334	4,338	3,930	3,585	1,106	1,654	1,061	2,000	3,000	3,000	3,000	3,000	3,000
Other Revenues	829,887	947,980	961,121	1,065,163	1,071,685	1,125,039	1,089,101	1,192,034	1,227,675	1,264,385	1,302,197	1,341,143	1,381,257
<b>Total Revenues</b>	528,774	593,836	582,071	698,302	719,214	691,667	748,376	724,399	760,619	798,650	838,582	880,512	924,537
<b>Water System Operation &amp; Maintenance Expenses Exclusive of Capital Expen. &amp; Depreciation (2A)</b>	301,113	354,144	379,050	366,861	352,471	433,372	340,725	467,635	467,056	465,735	463,614	460,631	456,720
<b>Net Revenues from Water Enterprise System (Total Net Revenues Avail. for Installment Payments)</b>	158,464	158,464	159,238	157,478	159,538	61,247	0	0	0	0	0	0	0
1997 COP (2)	130,973	130,973	130,972	129,249	130,891	130,829	130,828	131,525	131,491	131,512	131,512	131,512	131,512
Est. Installment Pmts. 1999 COP's USDA (3)													
Est. Installment Pmts 2005 Series A (2)													
Est. Installment Pmts. 2005 Series B				199,228	151,279	149,739	151,974	153,926	151,686	149,286	149,286	150,610	150,610
Est. Installment Pmts.													
<b>Water &amp; Equipment Replacement Transfer</b>	10,000	35,000		20,000	25,000	25,000	51,500	53,045	54,636	56,275	57,965	59,707	61,502
<b>Annual Net Income * Required Adjustments (4)</b>	11,676	54,707	53,840	60,134	37,042	17,068	7,118	133,326	128,955	124,022	122,451	120,126	113,096
<b>Cum. Net Operating Reserve **</b>	(10,938)	(10,825)	(54,496)	(17,204)	105,162	(16,195)	42,776						
	(54,488)	(10,607)	(11,263)	31,667	142,204	143,077	192,971	276,403	321,926	400,425	444,378	520,552	557,473
<b>Water Stabilization Balance (5)</b>	302,011	311,194	316,963	321,370	Released								
<b>Water Capital Improvement Fund</b>	3,906	10,967	13,686	88,287	100,551	114,914	117,461						
<b>Water Capital Replacement Fund</b>	3,831	34,817	45,754	41,199	67,315	68,239	84,315						

1) First Rate Change Occurred 4/1/97 and continued through 4/1/03  
 1a) Beginning 2003/04 (April 2004) increase is proposed to be only 3% to cover inflation.  
 2) "Refunded" 1997 COP on 07-01-05 and replaced with 2005 COP Series A for 3,500,000 by Wedbush Morgan through the City of Corning Public Finance Corporation funded Phase 1 of the Water & Sewer Line Replacement 80% Water - 20% Sewer.  
 2A) Operation & Maintenance is projected to increase at an inflationary rate of 5% per year  
 3) Total Debt \$2,280,000 @ 4.375% interest  
 4) Adjustment required to bring reserves to its modified balance due to prior period adjustments, and interfund activity.  
 5) Water Stabilization Fund established April 10, 1997 to insure the adequacy of the Net Revenues pledged to Debt Service. See p.20 of the Official Statement 1997 Series A - Fund Closed June 30, 2005  
 \* Net income per general ledger less principal loan payments

\*\* Net Operating Reserve will not equal Fund Balance. Consists of Operating Fund (630) Cash and Accounts Receivable Less Accounts Payable and Interest Payable Only. ~~Assets and Liabilities not included.~~

City of Corning  
 Recap of Capital Project Funds  
 31-Dec-07  
 Unaudited

Not all balance sheet items included. Only accessible Cash, and Receivables/ Liabilities that will be quickly converted to/ utilized by Cash, Presented..

Capital Projects created by Council Action:

	071	076	078	380	381	383
	Police Dept Equip <u>Replace.</u>	Fire Dept Equip <u>Replace.</u>	Pub. Wks Equip <u>Replace.</u>	WWTP Capital <u>Replace.</u>	Sewer Capital <u>Replace.</u>	Water Capital <u>Replace.</u>
Cash	152,536	6,962	96,567	358,800	67,053	66,612
Receivables						
Liabilities	3,042					
Adjusted Fund Balance	149,494	6,962	96,567	358,800	67,053	66,612

Capital Accounts created by Revenue Restrictions:

	072	116	341	345	346	347	348	352	353	355	356	365
	ACO F/A Restricted	Traffic Mitigation	Park Acquisition	Drainage	Water Capital Improve.	Sewer Capital Improve.	WWTP Sewer Expansion	Yost Field	Park Volunteer	Parkland Acquisition	Trail Develop.	Curb and Gutter
Cash	3,515	195,593	159,477	88,654	120,864	141,501	58,017	(3,838)	15,013	158,477	5,473	17,380
Receivables							45,029					
Liabilities												
Adjusted Fund Balance	3,515	195,593	159,477	88,654	120,864	141,501	12,988	(3,838)	15,013	158,477	5,473	17,380

Program Income Accounts:

	323	325	326
	Program Inc. Unrestricted	Econ. Dev. Restricted	Housing Restricted
Cash	5,555	63,951	25,907
Receivables			
Liabilities			
Adjusted Fund Balance	5,555	63,951	25,907

**City of Corning**  
**Recap of Capital Project Funds**  
**30-Jun-07**  
**Unaudited**

Not all balance sheet items included. Only accessible Cash, and Receivables/ Liabilities that will be quickly converted to/ utilized by Cash, Presented..

Capital Projects created by Council Action:

	071	076	078	380	381	383
	Police Dept Equip Replace.	Fire Dept Equip Replace.	Pub. Wks Equip Replace.	WWTP Capital Replace.	Sewer Capital Replace.	Water Capital Replace.
Cash	162,540	24,601	89,938	327,375	49,753	84,315
Receivables	3,042	51,836				
Liabilities						
Adjusted Fund Balance	159,498	(27,235)	89,938	327,375	49,753	84,315

Capital Accounts created by Revenue Restrictions:

	072	116	341	346	347	348	352	353	355	356	365
	ACO F/A Restricted	Traffic Mitigation	Park Acquisition	Water Capital Improve.	Sewer Capital Improve.	WWTP Sewer Expansion	Yost Field	Park Volunteer	Parkland Acquisition	Trail Develop.	Curb and Gutter
Cash	2,345	124,605	145,292	79,801	117,557	132,376	145,052	9,865	152,345	5,412	17,186
Receivables		96	96	96	96	96	45,125		137		
Liabilities							(3,838)				
Adjusted Fund Balance	2,345	124,509	145,196	79,705	117,461	132,280	99,927	9,865	152,208	5,412	17,186

Program Income Accounts:

	323	325	326
	Program Inc. Unrestricted	Econ. Dev. Restricted	Housing Restricted
Cash	9,397	71,610	(179)
Receivables	170	170	
Liabilities			
Adjusted Fund Balance	9,227	71,440	(179)

DATE RAN: JAN 02 2008

CITY OF CORNING  
MONTHLY BUDGET REPORT  
FOR PERIOD ENDING

YEAR REMAINING  
50  
DECEMBER 31, 2

ID: REPORT 00004  
ACCOUNT DESCRIPTION

DECEMBER YEAR TO DATE ANNUAL PERCENTAGE  
ACTUAL ACTUAL BUDGET REMAINING BUDGET REMAINING

CITY COUNCIL #1100

5100 Salaries  
5900 Benefits

1,500 9,000 18,000 9,000 50%  
115 689 918 229 25%

TOTAL SALARIES & BENEFITS ----->

1,615 9,689 18,918 9,229 49%

001-6100 Office Supplies  
001-6150 Mat/Supplies  
001-7000 Assoc.Dues  
001-7100 Traing/Educ.  
001-7200 Conf/Meetings  
401-7600 Scholarship

0 62 500 438 88%  
334 1,476 4,534 3,058 67%  
3,953 3,953 4,000 47 1%  
65 65 3,500 3,435 98%  
110 3,253 5,000 1,747 35%  
0 250 250 0 %

TOTAL OTHER OPERATING EXPENSES ----->

4,462 9,059 17,784 8,725 49%

TOTAL FOR DEPARTMENT ----->

6,077 18,748 36,702 17,954 49%

